

## LONG ITCHINGTON PARISH COUNCIL

Annual Meeting on Wed, 19th May 2015 at 7.45 p.m.

in the Community Centre, Stockton Road, Long Itchington

### In attendance:

Ian Briggs (Chair IB)	Barbara Atkins (BA)	Linda Clark (LC)
Russ Wheatley (RW)	Jon Venn (JV)	Sally Shillitoe (SS)
Wendy Charles (WC)	Rosie Reeves (RR)	Richard Jackson (RJ)

Liz Bonney (Clerk- LB)

**County Councillor:** Bob Stevens (BS)

**District Councillor:** Dave Riches (DR)

### MINUTES

		Action														
<b>1</b>	<b>Welcome to the new Parish Council:</b> The Clerk welcomed the newly returned councillors.															
<b>1.1</b>	<b>Declaration of acceptance:</b> Formalities were completed, Clerk will send forms to SDC	<b>LB</b>														
<b>1.2</b>	<b>Apologies accepted:</b> None															
<b>2.0</b>	<p><b>a) Election of Chairman for 2015/2016:</b> JV proposes IB as chair and this is seconded by LC, Ian Briggs is unanimously voted chairman for the following year.</p> <p><b>b) Election of Vice-Chairman for 2015/2016:</b> IB proposes BA as vice-chair and this is seconded by SS. Barbara Atkins is unanimously voted Vice-chair for the following year.</p> <p><b>c) Election of Working Parties for 2015/2016</b></p> <table style="width: 100%; border: none;"> <tr> <td style="padding-left: 20px;">i) <b>Community Centre Management Committee members</b></td> <td style="text-align: right; padding-left: 20px;"><b>3</b></td> </tr> <tr> <td style="padding-left: 20px;">ii) <b>Communications members</b></td> <td style="text-align: right; padding-left: 20px;"><b>3</b></td> </tr> <tr> <td style="padding-left: 20px;">iii) <b>Emergency Planning members</b></td> <td style="text-align: right; padding-left: 20px;"><b>3</b></td> </tr> <tr> <td style="padding-left: 20px;">iv) <b>Finance members</b></td> <td style="text-align: right; padding-left: 20px;"><b>4</b></td> </tr> <tr> <td style="padding-left: 20px;">v) <b>LILAC members</b></td> <td style="text-align: right; padding-left: 20px;"><b>3</b></td> </tr> <tr> <td style="padding-left: 20px;">vi) <b>Environmental members</b></td> <td style="text-align: right; padding-left: 20px;"><b>3</b></td> </tr> <tr> <td style="padding-left: 20px;">vii) <b>Planning</b></td> <td style="text-align: right; padding-left: 20px;"><b>3</b></td> </tr> </table> <p style="text-align: right; padding-right: 20px;"><b>– Chairman and three-monthly rota</b></p> <p>IB asked to defer this until next meeting on the 3<sup>rd</sup> June so all new councillors could become acquainted with the groups.</p>	i) <b>Community Centre Management Committee members</b>	<b>3</b>	ii) <b>Communications members</b>	<b>3</b>	iii) <b>Emergency Planning members</b>	<b>3</b>	iv) <b>Finance members</b>	<b>4</b>	v) <b>LILAC members</b>	<b>3</b>	vi) <b>Environmental members</b>	<b>3</b>	vii) <b>Planning</b>	<b>3</b>	<b>LB/ALL</b>
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vii) <b>Planning</b>	<b>3</b>															
<b>3.0</b>	<p><b>Questions from members of the public:</b> Warren Shephard and Joanna Lehey attended from Wulfstan Dynamos to discuss the possibility of returning to Green End field. LB will arrange a meeting for next week to go through details.</p> <p>James Briggs, carnival Monday it's the 101<sup>st</sup> and kicks off at 1:00pm, church road closed from 12pm, there will be lots of marshals etc. Any questions ask James.</p>															

4.0	<b>Parish Council Standing Orders:</b> BA proposes updated version, LC seconds it. Agreed by all.	
5.0	<b>Declaration of Interests:</b> Each member of the Council is responsible for determining if they have a personal interest in any item on the agenda and should declare it at the commencement of the relevant item (or as soon as the interest becomes apparent). If that interest is a prejudicial interest the member must withdraw from the room unless one of the exceptions applies. Councillors are reminded that they must act solely in the public interest and should never improperly confer an advantage or disadvantage on any person or act to gain financial or other material benefits for themselves, their family, friends or close associates. <i>LC 9.2 lettings secretary, RJ neighbour of Marton Road Farm in planning section.</i>	LC/RJ
6.0	<b>Minutes of the meeting held on the 1st April 2015 to be approved:</b> WC proposes accept, seconds SS, – the minutes were approved as a true record.	
7.0	<b>Police items/Neighbourhood Watch:</b> Courier fraud has been reported and escalated in Leamington. Postcode session held at allotments, signs given for allotment and pump area. AC has pens for equipment. Good attendance at allotment and Green Man. Suggestion to do schools bikes. Speed gun training in June, WC and LB to attend training. IB stopped by Katrina about bikes and Sustrans track. Suggest signs up from Parish council. Police know who are doing it but need to catch them. RW very difficult to put barriers in because of access. Sustrans are working on a plan as well and trying to stop them getting on the line. DR, Catalytic converters being stolen in local area.	
8.1	<b>Report from County Councillor Stevens:</b> Chair of county council, which is a prestigious position for BS and village. PC offers congratulations to BS. HS2 select committee starting again and the same petitioning procedure will start with house of lords. Feldon forum planned for June is not running, the next one planned is for Sept, Southam council only has 4 applicants so is not quorate. WCC is working on the integration of health and social services. One budget, will save funds. Trial of a Greater Manchester currently, and they are also looking at Greater Birmingham, Warks is the only one that is not unitary at the moment. A possibility is to look at County regions, BS watch this space for next few months. Solihull will have a difficult decision which area to join with. RR, new mayor of Coventry is Sue's Law brother. Cllr fund coming out in July, and using the highways fund BS is looking at improving the pavement from Model Village to the Cuttle Inn. RR suggests the footpath from Marton to L.I needs finishing. Dog mess is a large issue in the village and other areas.	
8.2	<b>Report from District Councillor Riches:</b> IB gives congratulations on re-election. Core strategy, has received a response from planning examiner, large chunks have been endorsed by examiner, now sent to planning QC. Ones that could cost money for authority as not liked by the QC. LSV policy suggests of the 43 local service villages 2000 houses should be built. This is not dependant on overall numbers and is fixed. More than 2000 would cause dispersal and against MPPF principle. It could be used or a secondary reason on a planning application refusal. IB states this can help inform P.C decisions. Dave Nash has reported on what policies can be used fully or with incremental use of strategy before it's adopted. DR pushing for LSV policy to be used. Still pushing forward with core strategy. Cemex appeal, using cumulative impact so can use LSV policy, sustainability. RJ, states lessons were learnt from Rosconn and need to meet with SDC. DR will arrange a meeting. Allen Ford consultation is on Saturday 30 <sup>th</sup> May. Dog fouling, last year a heavy hand was forecast from SDC. Prosecution is imminent in Ufton. £75 first fine and leads to £1000. DR feels a prosecution in the area may help with the situation. IB suggests using a spray to embarrass owners. Daventry are prosecuting people if they go out without bags. DR positive feedback on beer festival. Shift in power at district. BS states that the deputy minister for local government is	DR

	based in Nuneaton so has a local connection.	
<b>9.0</b>	<b>Committee Reports:</b>	
<b>9.1</b>	<p><b>Communications:</b> Discussion around effective communications, Clerk and Councillors to keep all informed of any communication outside of meetings. Concern around decisions being made out of meetings and then not being communicated to everyone.</p> <p><b>Post Box:</b> Update, Bascote box is coming, hopefully Beechcroft as well. Clerk to chase up.</p> <p><b>Website:</b> BA, current webmaster is difficult to get hold of so we are looking for a web master to pay a stipend. SS we can start to charge for advertising in a year? IB decision in principle to pay £50 per month for a webmaster to do all the changes and updates we require. Some discussion around ways of communicating via websites, emails etc. Depositaries for documents and cloud storage. Report to follow for next meeting</p>	<p><b>ALL</b></p> <p><b>LB</b></p> <p><b>BA</b></p>
<b>9.2</b>	<p><b>Community Centre:</b></p> <p><b>Election of Officers:</b> There is no need for a <b>Treasurer</b> to be elected, the Parish Clerk will be able to supply a financial report to this committee, this will be reviewed in six month.</p> <p><b>Lettings Secretary</b> - Mrs. L. Clark to be elected as Lettings Secretary. It was goodbye to Chris Hancock as Chair of CCMC; Jeff Round was elected as Chair. RR proposes we accept CC elections, BA seconds it, and approved by all. The community centre is advertising for a deputy caretaker position, with some regular hours in the month, one interested party at present. Premises licence has been approved with small restrictions to noise. Village Show is on Sat 27<sup>th</sup> June, helpers required.</p>	<p><b>LB</b></p> <p><b>LC</b></p>
<b>9.3</b>	<b>Emergency Planning:</b> Meeting held on Sat 25th April, notes from IB below.	
<b>9.4</b>	<b>Finance: Cheque list for approval:</b> WC proposes, BA 2nds, all agree. The cheque list was presented for approval. Proposed by Cllr Charles and seconded by Cllr Atkins. Agreed unanimously.	
<b>9.4.1</b>	<b>Monthly Financial Report:</b> item deferred until 3 <sup>rd</sup> June.	<b>LB</b>
<b>9.4.2</b>	<b>Financial Standing Orders:</b> item deferred until 3 <sup>rd</sup> June.	<b>LB</b>
<b>9.5.1</b>	<p><b>LILAC Project:</b> LILAC group had a meeting last week, signage for LILAC is still required. Clerk to apply for container to be a permanent fixture. Car park overgrown, Clerk to talk to Tom. They would like to re sow wildflower meadow, with advice and plant lilac trees. Considering a fundraising event in November as the last one was a success. It will be a picnic on the field, bouncy castle and some other attractions, to raise awareness rather than funds. Currently looking at 5<sup>th</sup> Sept for a family event. Promote in diary, boards etc. SS says could it tie in with the big lunch? Bird boxes are now up. RW wants to do a survey for August, as they need feedback from WREN. BA and RW to talk out of meeting. LC is concerned about the health of the 2<sup>nd</sup> Oak. RJ states the wetland feature is delayed due to Newts. Environment agency will help to advise and get planting right for small fee.</p>	<p><b>LB</b></p> <p><b>RW/RJ</b></p> <p><b>RJ</b></p>
<b>9.5.2</b>	<p><b>Beer Festival:</b> Issues noted were: an ice-cream van on the Green, some underage drinking at Youth Shelter, very professional management company, efficient police activity. It was quiet compared to previous years.</p> <p>Future suggestions: Look into “alcohol behaviour zone” – S42 exclusion area (BA); the conditions for pubs to deal with underage drinking at</p>	

	Green End have been dropped. Some discussion on future involvement of PC as suggested by SDC; possibility of PC signage and exclusion zone.	
<b>9.5.3</b>	<b>Dog Mess:</b> Covered earlier in agenda at 8.2	
<b>9.5.4</b>	<b>Bikes and Cars on old railway line:</b> Covered earlier in agenda at 7.0	
<b>9.5.5</b>	<b>Football hire:</b> Covered earlier in agenda at 3.0	
<b>9.5.6</b>	<b>Skateboard ramp:</b> P.C discusses various skateboard quotes. RJ proposes the Raddi quote is accepted, LC seconds the proposal and is agreed by all. Clerk to arrange for repairs as soon as possible.	<b>LB</b>
<b>9.5.6</b>	<b>Footpath report:</b> See notes below, thank to Brian and group.	<b>LB</b>
<b>9.6</b>	<b>Planning- Monthly report:</b> See note below, Rhine Hill has been causing issues, numbers of houses got mixed up and the plans are incorrect. DR has objected, due process not followed properly. Debdale House: No concerns RR.	
<b>9.6.1</b>	<b>Neighbourhood plan/Village design statement:</b> BA, notes sent round earlier, all have read. Terms of reference will be looked at a later date.	
<b>9.6.2</b>	<b>Enforcement matters:</b> None	
<b>9.6.3</b>	<b>Housing Update:</b> <b>Bloor Planning gain:</b> DR Bloor will keep adjusting the application so they have no objections in place. They have changed housing mix to reflect concerns. Arrange a meeting for the task and finish to discuss in more detail. DR, SDC are being stricter with outline planning needing to be changed to full within 12 months. RJ feels should be getting requests in early. Task and finish action to decide.	<b>BA</b>
<b>9.6.4</b>	<b>Planning rota:</b> Same Cllrs at the moment, defer till June.	<b>WC RR SS</b>
<b>10</b>	<b>Meeting attended/forthcoming meetings:</b> <b>Finance meeting 30th April:</b> <b>Neighbourhood plan 7th May</b> <b>EWP 22nd June</b>	
<b>11</b>	<b>Closed item:</b> Discussion around complaint received, Clerk to contact WALC for Legal Advice.	
<b>12</b>	<b>Any other business- Information only</b> <b>BS-</b> Harbury electric car scheme has opened <b>WC –</b> Clerk needs to respect her own days off. <b>LC –</b> When is the Vodafone mast coming? <b>BA-</b> Village sign competition will be held during the summer show. <b>IB-</b> Note on speeding received by email, to discuss at next P.C meeting	
<b>13</b>	<b>Date of future Parish meetings:</b> 3rd June, 1st July, 2nd Sept, 7th Oct, 4th Nov, 2nd Dec	

The Chairman declared the meeting closed at 10:30pm

Signed ..... Date.....

Planning Applications – March, April and May 2015

<a href="#">15/00996/AMD</a>	31/03/2015	Approval of	Dallas Burston	Non-material
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		Non Material Amendment	Polo Grounds Stoneythorpe Southam CV47 2DL	amendment to previously approved permission 13/01558/FUL to allow fenestration alterations and other elevational changes.
<a href="#">15/00838/LDP</a>	20/03/2015	Proposed Lawful Development - Permitted	Brickyard Cottage Marton Road Long Itchington Warwickshire CV47 9PZ	Front extension
<a href="#">15/00803/FUL</a>	18/03/2015	Pending Consideration	Rhine Hill Cottages Marton Road Long Itchington Warwickshire CV47 9PY	Construction of a building for agricultural purposes.
<a href="#">15/00270/FUL</a>	13/03/2015	Pending Consideration	Workshop/Storage Unit Adjacent To Leicester House Church Road Long Itchington Southam CV47 9PN	Change of use to convert existing redundant workshop/storage unit into one new dwelling
<a href="#">15/00687/COUQ</a>	06/03/2015	Prior Approval Not Required Class J K M	Snowford House Snowford Hill Leamington Road Long Itchington Southam CV47 9QE	Prior approval notification for proposed change of use of agricultural building to a dwelling house (Use Class C3) for 1 dwelling of 157 square metres, and for associated operational
<a href="#">15/00986/TREE</a>	22/04/2015	Pending Consideration	STREET RECORD Chaters Orchard Long Itchington	- T1: Maple: remove ivy to aid assesment of previous reduction. - T2: Field Maple: 10% crown thinning and crown lift to a height of 2.0m for grass cutting. - T3: Field Maple: 10% crown thinning and crown lift to a height

				of 2.0m for grass cutting. - T4 and T5: Birch: crown lift to a height of 2.0m to enable grass cutting - T6: Birch: remove lateral upright from secondary stem. - T7: Field Maple: 10% crown thinning and crown lift to a height of 2.1m. - T8: Cherry: crown lift to a height of 2.0m to enable grass cutting. - T9: Cherry: crown lift to a height of 2.0m to enable grass cutting.
<a href="#">15/01288/LDP</a>	22/04/2015	Pending Consideration	Simran House Welsh Road West Bascote Warwickshire CV47 2DZ	Detached building for garage and garden store
<a href="#">15/01278/TPO</a>	17/04/2015	Pending Consideration	The Old Vicarage Leamington Road Long Itchington Warwickshire CV47 9PL	- T1: Pine: tip reduction of 2.5m from fabric of building on limbs extending towards property. - T2: Sycamore: crown lift to 5m, tip reduction of 3m on branches extending towards neighbouring property and over seating area. Thin crown by 15%. - T3: Holly: reduce height by 3.7m and shape sides. - T4: Holly: reduce height by 1.8m and shape sides.
<a href="#">15/01140/FUL</a>	10/04/2015	Pending Consideration	Debdale Farm Marton Road Long Itchington Southam CV47 9PY	Link extension conversion of disused barn into extra living accommodation
<a href="#">15/01114/TREE</a>	09/04/2015	Pending Consideration	Conference Cottage The Green Long	: T1: Mixed Thorn coppice/hedge line: reduce by 50%. - T2:

			Itchington Warwickshire CV47 9PQ	Yew: reduce by 2m on one side.
<a href="#"><u>15/01082/TREE</u></a>	07/04/2015	Pending Consideration	The Old Vicarage Leamington Road Long Itchington Warwickshire CV47 9PL	T1: Ash: Remove to ground level.
<a href="#"><u>15/00784/AGNOT</u></a>	02/04/2015	Agricultural Notification Approved	Newfields Farm Shakers Lane Long Itchington Southam CV47 9QB	Extension to existing agricultural building
<a href="#"><u>15/00757/LBC</u></a>	01/04/2015	Pending Consideration	Fir Tree Farm Welsh Road Bascote Warwickshire CV47 2DY	Single storey extension and external hard landscape alterations

### **LONG ITCHINGTON FOOTPATHS (Report To Parish Council – April 2015)**

At present there are no real issues to report back on. Recent surveys of the Rights of Way by the team leaders show there is only minor on going work such as the removal of vegetation around stiles etc. - a tribute to farmers/landowners, people reporting issues so we can respond quickly and a band of dedicated volunteers we can call on.

We have planned a “maintenance half day” for 23<sup>rd</sup> May which should clear up several small jobs. One of the bigger concerns is litter at the junction of SM3 and the canal. We intend to tackle this on the day. Litter along parts of the Long Itchington - Southam main road is a concern and we may get the chance to pick some of this up.

We have asked WCC to look at one location which might benefit from kissing gates. We will report back when we hear the results of a site visit.

There is an outline plan in place to provide some additional led walks. The first is a nature walk planned for 25<sup>th</sup> April. One of the team leaders is keeping a watchful eye on orchids and will be offering a guided walk. Two other walk are being planned for later in the year.

Long Itchington Parish Council

Emergency Planning Meeting

25th April 2015

AGENDA

1. Apologies



2. Matters arising from last meeting
3. Review of emergency planning equipment and resources,
4. Next pump test,
5. Production of up dated emergency plan (IB)
6. Beer Festival, Carnival and other related events,
7. A.O.B.

Emergency Planning meeting 25th April Green man 10.00hrs

Present

Cllr Briggs, Liz Bonney (Clerk), Mark Calver Smith, Sharon Calver Smith, Simon Mills and Sharon Jones in attendance.

1. Apologies, (non were received)
2. There were no matters arising,
3. The stocks of bags and sand were deemed to be in order and no usage has been made within the last year, more sand can be sourced at short notice if needed. It was agreed that Cllr Briggs would contact Mr Grimes to check on the sand and bags held at his establishment.
4. Pump Test – the pump has not been run for some time and will require starting up and being thoroughly checked – the best way to do this was to run the pump at a time when the Green man camping field is free and the hoses can be attached and the pump run with water through it. A date is to be agreed and all those who are pump trained to be called to help (Cllr Briggs and Clerk)
5. The stages of the emergency plan (draft) were briefly discussed – a more complete version will be circulated at the PC next meeting.
6. It was noted that only three pubs are taking part in the 2015 Beer festival, the Harvester, the Buck and Bell and the Green Man. It was noted that in any emergency during the Festival the Community Centre is the ‘Designated Place of Safety’ – those involved in the festival are aware as to how the CC can be accessed if an emergency were to occur.
7. There was no any other business.
8. Another meeting will be called in June