

## LONG ITCHINGTON PARISH COUNCIL

Parish Meeting on Wed, 3rd June 2015 at 7.30 p.m.

in the Community Centre, Stockton Road, Long Itchington

### **In attendance:**

Ian Briggs (Chair IB)	Barbara Atkins (BA)	Linda Clark (LC)
Jon Venn (JV)	Sally Shillitoe (SS)	Wendy Charles (WC)
Rosie Reeves (RR)	Richard Jackson (RJ)	

Liz Bonney (Clerk- LB)

**County Councillor:** Bob Stevens (BS)

**District Councillor:** Dave Riches (DR)

## MINUTES

		<b>Action</b>
<b>1.0</b>	<b>Apologies accepted:</b> Cllr Wheatley has resigned from the council due to relocation. The P.C wishes him well and will discuss his resignation later in the meeting.	
<b>2.0</b>	<b>Questions from members of the public:</b> Simon Mills from the Harvester, has attended to update the P.C on the beer festival. The landlords have had a debriefing, festival went well, good reports from SDC and police, increased security and section 35 notice helped control youth element. DR had only good feedback from SDC. WC felt the plan helped and now it is written the plan can stand for future. A further meeting is planned for December.	
<b>3.0</b>	<p><b>c) Election of Working Parties for 2015/2016</b></p> <p>RJ – Explained the changes to the structure, main changes are that open spaces and highways are separated to different groups. Chairs of each work group and each work group has a budget.</p> <p>SS reiterates that having a chair of each group will spread the load. RJ suggests each chair can do a report in advance of P.C meeting.</p> <p style="margin-left: 40px;"><b>i) Community Centre Management Committee</b> LC, WC and SS will represent the P.C</p> <p style="margin-left: 40px;"><b>ii) Communications</b> BA will co-ordinate this group with SS, WC and JV</p> <p style="margin-left: 40px;"><b>iii) Emergency Planning</b> IB will co-ordinate with RR and BA</p> <p style="margin-left: 40px;"><b>iv) Finance</b> RJ will co-ordinate with LC and IB</p> <p style="margin-left: 40px;"><b>v) Environment</b> RR will co-ordinate the Open spaces element and LC will co-ordinate highways with RJ and WC</p> <p style="margin-left: 40px;"><b>vi) Neighbourhood planning</b> SS will chair, JV as secretary also RJ and BA</p> <p style="margin-left: 40px;"><b>vii) Planning and Task and finish – Chairman and three-monthly rota</b> IB to co-ordinate smaller applications group with LC, RR and JV until September. IB to co-ordinate task and finish group for larger applications with BA</p>	

	and RJ.	
<b>4.0</b>	<b>Declaration of Interests:</b> Each member of the Council is responsible for determining if they have a personal interest in any item on the agenda and should declare it at the commencement of the relevant item (or as soon as the interest becomes apparent). If that interest is a prejudicial interest the member must withdraw from the room unless one of the exceptions applies. Councillors are reminded that they must act solely in the public interest and should never improperly confer an advantage or disadvantage on any person or act to gain financial or other material benefits for themselves, their family, friends or close associates.	<b>None</b>
<b>5.0</b>	<b>Minutes of the meeting held on the 19<sup>th</sup> May 2015 to be approved:</b> Proposed by BA, seconded by SS, the minutes were approved as a true record.	
<b>6.0</b>	<b>Police items/Neighbourhood Watch:</b> It has been noted a Cannabis farm was discovered in Model Village. WC has received a survey for Rural Crime. WC spoke to PC Cramp about speed gun training. Priority for police is speeding in Long Itchington. There was an accident in Shakers Lane and a cycling accident in the village during the month.	
<b>7.1</b>	<b>Report from County Councillor Stevens:</b> Southam school is very oversubscribed; it needs to take more pupils but L.I children are in catchment. L.I school, currently has room to meet growing or future demand but needs more staff. Greater Birmingham issue taking lots of time, it is very unclear where Warwickshire will go. WCC is struggling with recruiting and holding skilled workers, lots of road engineers are going to private firms. Southam town centre improvements due to be finished end August and Tythe Barn should be occupied by Christmas. Southam Town Council now have enough to put forward a council.	
<b>7.2</b>	<b>Report from District Councillor Riches:</b> The Fish and Chip van has resumed business but doesn't yet have a traders licence. Rhine Hill cottages have been refused the barn application. Enforcement issue with a property in Leigh Crescent, SDC are aware but busy. Enforcement issue on Snowford Hill, involving caravan and horse manure, anti social department at SDC have been informed. Core Strategy, paperwork is back with suggestions for what areas can be put forward as planning policy. Strong feeling LSV policy should be used, details of report not made public yet. Portfolio holder and leader feel strongly about LSV policy. 2000 houses across district is fixed and not a percentage. RJ asks is there a planning committee that could be a test case for the core strategy? DR confirms planning committees are more frequent before 20 <sup>th</sup> July but the policy could be used.	
<b>8.0</b>	<b>Committee Reports:</b>	
<b>8.1</b>	<b>Communications:</b> The group met recently and discussed writing a communications strategy, and how to try and distance personalities from the email chain. BA to explore a generic email address. The aim is to establish a clear and transparent communications policy so the P.C is not left vulnerable; initial suggestions are to go to meetings in pairs/groups and to create an overarching policy. Research into cloud storage and JV is helping to look at policies and procedures. JV has been writing a constitution for the <u>neighbourhood planning</u> committee and the aim is to establish a sub-committee rather than a forum of 21 people and develop the neighbourhood plan as a draft. SS chair of sub-committee and JV is secretary. RR proposes the P.C adopt NP constitution and WC seconds proposal. The decision is unanimously agreed by all.	<b>BA</b>
<b>8.2</b>	<b>Community Centre:</b> Deputy caretaker's role is currently being advertised. Items needed for tombola of Summer Show	

	Clerk to confirm CCMC positions and contact secretary. Community Centre would like to add a welcome for new residents in the welcome pack.	
<b>8.3</b>	<b>Emergency Planning:</b> IB to arrange next meeting.	<b>IB</b>
<b>8.4</b>	<b>Finance:</b> <b>Cheque list for approval:</b> LC proposes the cheque list for approval and JV seconds, cheque list approved by all.	
<b>8.4.1</b>	<b>Monthly Financial Report:</b> See attachment, Clerk explained the current position. RJ has improved the monthly report.	
<b>8.4.2</b>	<b>Financial Standing Orders:</b> Defer to next month.	
<b>8.4.3</b>	<b>Annual Return:</b> Annual return has been completed, IB to sign on behalf of P.C. Clerk to post on last day of examination period.	<b>LB</b>
<b>8.5</b>	<b>LILAC Project:</b> Meeting on 13 <sup>th</sup> June, survey is still planned but needs to be arranged. Task and finish group to discuss Bloor planning gain and any potential benefits for open spaces Playground at Leigh Crescent will ask Cemex for funding help. Wildflower meadow is being planned with trials to get planting correct, suggestions are matting for the seeds and try planting plugs.	<b>RJ/BA</b>  <b>RJ</b> <b>RR</b>
<b>8.5.1</b>	<b>Speeding:</b> The P.C received an email with concern about speeding throughout the whole village. 30 mph signs and flashing signs are over grown. IB feels there is no dispute about speeding and are concerned but the mechanisms to stop it are difficult for P.C. BA suggests asking about speeding in the village survey and announce the various measures in the diary.	<b>BA</b>
<b>8.5.2</b>	<b>Footpath report:</b> See notes below Footpath along allotments, path falling away, this has been reported. Signs overgrown along path. Dog fouling notices are required, Clerk to investigate current signage and buy more	<b>LB</b>
<b>8.5.3</b>	<b>Football pitch hire:</b> Updated council on meeting with team, JV suggests charge a minimum amount. SS proposes £5 per match with Wulfstan doing the line marking, RR seconded this proposal and it was agreed by all. Clerk to contact teams and let them know	<b>LB</b>
<b>8.6</b>	<b>Planning- Monthly report:</b> See note below. Retrospective planning item with Dallas Burston	
<b>8.6.1</b>	<b>Neighbourhood plan:</b> Discussed at 8.1	
<b>8.6.2</b>	<b>Enforcement matters:</b> None	
<b>8.6.3</b>	<b>Housing Development Update:</b> DR confirms the <u>Cemex appeal</u> is still going through, recommendation from planning department was originally not to fight appeal. DR has confirmed the elected members intend to fight it, using cumulative impact and to leverage LSV policy. DR to arrange a meeting with key team members, no date yet for the appeal. IB updates on the <u>Allen Ford</u> consultation, roughly 50 people attended, and their opinion varied between neutral and supportive. Concerns are around drainage and connectivity to village. Traffic calming was mentioned but RJ confirmed that Camden have not spoken to highways yet. DR confirms there are many outstanding issues with the <u>Gladmans application</u> including visual issues and the doctor's surgery. Developers are adapting the application to alleviate concerns. <u>Rosconn</u> , there are inaccuracies within the appeal report, BA will discuss with SDC at meeting.	<b>DR</b>          <b>BA</b>
<b>8.6.4</b>	<b>Planning rota:</b> Discussed under 3.0	

9	<b>Meeting attended/forthcoming meetings:</b> <b>Wulfstan Dynamos 27<sup>th</sup> May:</b> Discussed under 8.5.3 <b>Alan Ford Consultation 30<sup>th</sup> May:</b> Discussed under 8.6.3 <b>EWP 22<sup>nd</sup> June:</b>	
10	<b>Any other business- Information only</b> <b>Vodafone mast</b> – LC has spoken to Vodafone, no change yet. <b>Summer Show</b> – BA asks for help clearing up at end. <b>Long Itchington School:</b> RJ confirms the collaboration with St James, Becky Richards will be head of school. <b>Green End Youth Shelter</b> – will be discussed at EWP on 22 <sup>nd</sup> June. <b>Cllr Russell Wheatley:</b> P.C want to thank Russ for all his hard work, he made a large contribution to the village. IB asks cllr's to start thinking about a replacement on the council. Clerk to organise the vacancy.	<b>ALL LB</b>
11	<b>Date of future Parish meetings:</b> 1st July, 2nd Sept, 7th Oct, 4th Nov, 2nd Dec	

The Chairman declared the meeting closed at 10:05pm

Signed ..... Date.....

## Planning Applications – May 2015

15/01403/FUL

Dallas Burston Polo Grounds Southam Road Stoneythorpe Warwickshire CV47  
2DL Proposal Retrospective application for overflow car park and installation of lighting

### LONG ITCHINGTON FOOTPATHS (Report To Parish Council – 2015)

During the last month we have dealt with the following:

- \* Clearing overgrowing vegetation along SM2 from Short Lane to Whitehall farm entrance
- \* Keith Turnecliff led a well attended and enjoyable nature walk on Saturday 2th April
- \* Maintenance morning (23rd May) planning completed
- \* WCC have visited Fir Tree Farm and agreed about how access across SM6/6a can be further improved

Yet again we have had complaints about dog fouling along SM2. Responsible members of the community have picked it up for those unable/unwilling to clear up after their own dog

