

## MINUTES OF MEETING

<b>Name of Meeting</b>	Ordinary Long Itchington Parish Council Meeting (LIPC)
<b>Date, Time and Venue</b>	Wednesday 1st February 2017 at 7.30pm in LI School Hall.
<b>Meeting Chair</b>	Cllr Ian Briggs – Chairman (IB)
<b>Minute Taker</b>	Mrs Helen Stewart (HS) - Relief Clerk
<b>Attendees</b>	Cllr Linda Clark (LC), Cllr Barbara Atkins – Vice-Chair (BA), Cllr Richard Jackson (RJ), Cllr Jon Venn (JV), Cllr Sally Shillitoe (SS), Cllr Anne Fessi (AF), Cllr Bob Stevens, Cllr Dave Riches and three members of the public.
<b>Apologies</b>	Cllr Rosemary Reeve (RR) & Cllr Wendy Charles (WC)

### Items Raised during the Public Forum:-

- Neighbourhood Plan and sale of land
- HS2
- AED
- Post Box Collections
- Thanks for the car park resurfacing works.

<b>Agenda Number</b>	<b>Minute</b>	<b>Action</b>	<b>Date for Completion</b>
1	<b>Apologies</b> Apologies were received and accepted from Cllr Rosie Reeves and Cllr Wendy Charles.	No Action	
2	<b>Declarations of Interest</b> There were no Declarations of Interest.	No Action	
3	<b>Minutes of the Meeting held on 7th December 2016.</b> The minutes were accepted by LIPC and signed by IB as Chairman	No Action	
4.	<b>Action from Minutes</b> 8. The money has been received for the AED from Heart Start. Ba & SS are in contact with the Ambulance Service and hope to have some locations for the AEDs identified by 1st March 2017. 9. There has been little progression with the arrangements for the playground at Model Village as CEMEX have not yet confirmed they are willing to allow the erection of play equipment on their land. IB will chase. 11. IB has contacted Jonathon Lord, Liaison Officer for HS2 and will arrange a meeting.	BA & SS  IB  IB	
5.	<b>Report from County and District Councillors</b> A verbal report from Cllr Bob Stevens of Warwickshire County Council included the following :- <ul style="list-style-type: none"> <li>- Chief Executive of WCC retires in February; the vacancy has not yet been filled.</li> <li>- 100 redundancies are being made as part of the cost saving exercise.</li> <li>- The budget debate starts on 2nd February</li> <li>- HS2 will receive Royal Assent Mid-February and there will be an opportunity to apply for Community Grants</li> </ul>	No Action	

	<ul style="list-style-type: none"> <li>- LI Scouts secured a sum of money from the County Councillors just recently.</li> </ul>		
5a.	<p>A verbal report from Cllr Dave Riches of Stratford District Council included the following :-</p> <ul style="list-style-type: none"> <li>- Dallas Burston Polo Club have submitted a planning application for 700 houses and Primary School which Cllr Riches has opposed.</li> <li>- Dallas Burston Polo Club also have submitted an application for 45 bedroom 'playroom visitor accommodation'.</li> <li>- Council Tax Reduction Scheme has now been capped at 80%</li> <li>- Jaguar Land Rover are recruiting into Gaydon but all manufacturing is taking place at the Coventry Site.</li> </ul>		
6.	<p><b>Police Items &amp; Community Safety Items</b> PC Jamie Cramp has appealed for information following a recent attempted hijacking of a car.</p>	No Action	
7	<p><b>Housing Needs Survey Report</b> It was proposed by SS, seconded by BA and agreed unanimously that LIPC adopt SDC Housing Needs Survey Report. SS will inform-Warwickshire Rural Community Council of this.</p>	SS	10/02/2017
8.	<p><b>Cycle Route</b> There were no details available for the proposed Cycle Route at the time of the meeting so this will be added to the agenda when a completed proposal is submitted to LIPC.</p>	HS	01/03/2017
9.	<p><b>Parish Meeting and AGM</b></p> <ol style="list-style-type: none"> <li>a. The date of the Annual Parish Meeting was set for Saturday 1st April in the Community Centre subject to LC checking availability of the space. Content and format of meeting was delegated to the Communications Group.</li> <li>b. The date of the AGM has been set for 3rd May 2017 in the Community Centre.</li> </ol>	LC BA, SS JV and AF  No Action	01/03/2017
10.	<p><b>Facilities</b> It was agreed to form a working party to review all booking and financial processes for the playing fields. This group will consist of: BA, Jeff Round, LC, JV, SS and the clerk. BA to arrange first meeting.</p>	BA	01/03/2017
11.	<p><b>Stowe Valley Multi Academy Trust.</b> The agreed response of LIPC has been submitted in advance of the deadline. Cllr Bob Stevens shared that Southam is not yet an academy but all schools must be an academy to join the Stowe Valley Trust. It was agreed that BA will keep a line of communication open with the Diocese and LI Primary. It was agreed that a letter be written to the Diocesan Board of Education.</p>	BA  BA / AF	On Going
12a	<p><b>Reports for Information Communications</b> Report received – no comments. Next meeting 16<sup>th</sup> February</p>	No Action	
12b.	<p><b>Community Centre</b> Report Received – highlighting the forthcoming film night and table top sale. Next Meeting scheduled for ??</p>	No Action	
12c.	<p><b>Neighbourhood Planning Group</b> SS and JV are attending Elizabeth House to meet with Matthew Neil regarding the steps forward for the NP process.</p>	No Action	

12d.	<b>Emergency Planning</b> Emergency Plan and Flood Plan are under construction and the first drafts should be ready the end of March. Sahara (Flood Exercise) is set for 20th March 2017 and letters have gone out to all residents in the immediate vicinity. Road Alert Scheme is being investigated.	JV	01/04/2017
12e.	<b>Environment Issues</b> Report Received – next meeting scheduled for 20th February 2017	No Action	
12f.	<b>LILAC Project</b> Report Received – WREN have awarded a grant of £43,906 for the play area in Leigh Crescent. It was agreed that the toilets at Green End should be considered as a separate project to the pavilion.	No Action	
12g.	<b>Planning</b> All planning applications are being considered by LC and JV. Nothing contentious currently.	No Action	
12h.	<b>Housing Development – David Wilson Homes</b> LIPC ratified a letter to Mr Rowan of DWH in support of a planning application (yet be submitted) for car access to land to the north of Stockton Rd. The notice to upgrade a Zebra Crossing to a Puffin Crossing A423 Southam Rd (near Leather St) was reviewed and there were no objections from LIPC. BA will reply to the consultation in due course expressing the wish of the Parish Council for the School Crossing Patrol Officer to remain.	BA	01/03/2017
12i.	<b>Housing Development – Bloor Homes</b> The planning variation 16/04082/VARY was considered and there were no comments for submission.		
12j.	<b>HR</b> Clerk job share agreement is underway and being finalised shortly.	No Action	
12k.	<b>War Memorial</b> Fund raising continuing and going well.	No Action	
12l.	<b>Solar Farm</b> BA to telephone Louise Koehlman, Planner for Bascote Solar Farm for an update. DR has also offered to source an update and feed it back to LIPC.	BA	01/03/2017
13a.	<b>Finance</b> A financial forecast, prepared by RJ with Liz Bonney, was considered in detail. RJ proposed that the precept for Long Itchington Parish Council for 2017/18 be £76,204, this was seconded by JV and carried unanimously. Clerk to submit this request formally to SDC.	HS	02/02/2017
13b.	<b>Finance</b> A spreadsheet of payments was received. It was proposed all payments be ratified by BA, seconded by JV and carried unanimously. Clerk to make payments.	HS / LB	02/02/2017
14a.	<b>Correspondence</b> An invoice was received from a resident for a lawn mower. This is an on-going issue which LIPC have sort professional advice for in the past. No action is required at this stage.	No Action	
14b.	Mr Rumsey of the Co-op agreed to install a new litter bin the co-op car park if LIPC are prepared to arrange for it to be emptied.	HS	01/03/2017

	Delegated to the clerk for progression.		
14c.	Mr Simister is concerned about the frequency and volume of the pink trucks passing through the village. Cllr Ian Briggs will be raising his concerns at the CEMEX liaison meeting on 6th February.	IB	
14d.	Despite a several emails to Stagecoach regarding the damage to the bus shelter on Short Lane, a satisfactory response has not yet been received. HS to contact the department again and request details of their insurance company and Operations Manager.	HS	01/03/2017
14e.	An email from Mrs Chesser regarding the poor state of the toilets in Green End was shared. LIPC agree that the attention to the building is required.	No Action	
14f.	The Annual Briefing Day for WALC is on 4th March at a cost of £50 per head. RJ and BA will attend. HS to book places.	HS	23/02/2017
14g.	Mr Glanville expressed concerns by email about the amount of Dog Waste on Collingham Lane and lack of bins on the vicinity. It was agreed that HS should order a bin, signage and arrange collection.	HS	01/03/2017
15.	<b>Any Other Business</b> RJ would like the add Community Awards or Recognition to the next agenda.	HS	01/03/2017
16.	<b>Next Meeting.</b> The next public meeting is scheduled for 1st March 2017 at 7.30pm in the Community Centre.		

**Meeting Closed at 9.45pm**