MINUTES OF MEETING

| Name of Meeting | Ordinary Long Itchington Parish Council Meeting (LIPC) |
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| Date, Time and Venue | Wednesday 1st March 2017 at 7.30pm in Long Itchington Community |
| | Centre. |
| Meeting Chair | Cllr Ian Briggs – Chairman (IB) |
| Minute Taker | Mrs Helen Stewart (HS) - Relief Clerk |
| Attendees | Cllr Linda Clark (LC), Cllr Barbara Atkins – Vice-Chair (BA), Cllr Richard Jackson (RJ), Cllr Jon Venn (JV), Cllr Sally Shillitoe (SS), Cllr Rosemary Reeve (RR), Cllr Wendy Charles (WC), Cllr Dave Riches (DR), Mr Christopher Purser (CP) and one member of the public. |
| Apologies | Cllr Anne Fessi (AF) & Cllr Bob Stevens |

Items Raised during the Public Forum:- Beer Festival (Harvester Pub is the only establishment taking part.)

| Agenda Number | Minute | Action | Date for Completion |
|------------------|---|-----------|---------------------|
| 1 | Apologies Apologies were received and accepted from Cllr Anne Fessi & Cllr Bob Stevens. | No Action | |
| 2 | Declarations of Interest There were no Declarations of Interest. | No Action | |
| 3 | Minutes of the Meeting held on 1st February 2017. The minutes were accepted by LIPC and signed by IB as Chairman | No Action | |
| 4. | Action from Minutes 4. LIPC have still not been able to obtain formal permission from CEMEX to install playground equipment on their land in Model Village. It was generally agreed that the opportunity to purchase the equipment should not be missed so the inspection and purchase was delegated to IB & RJ. 4. Christopher Purser gave an overview of the status of HS2, which has now been granted Royal Assent. CP continue to liaise | RJ & IB | |
| | with Susan Bridges of HS2 with a view to arranging a public meeting on 10th June. CP will also write an article for the LI Diary relating to HS2 and how it is likely to affect the village. CP has also accepted an invitation to offer an overall briefing to the public at the APM. The meeting being hosted by SDC on 8th March will be attended by IB & CP. 4. The Facilities Working Party have met once and begun to review the processes associated with the Community Centre and Sports Field. 4. While no official communication has been received from | CP & IB | |
| | Southam College Board of Governors, it is understood that the proposal to create a MAT which excluded Long Itchington Primary School has been revoked. BA to confirm facts and cascade an update via the LI Diary and email. 4. IB to liaise with the CO-OP regarding the siting of the new secondary bin in the car park. | BA IB | |

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| | 4. IB attended the CEMEX liaison meeting on 6th February. | | |
| | CEMEX apologised for the short notice to the increase of pink | | |
| | trucks travelling the village over Christmas. They promised to give | | |
| | a longer notice/consultancy period for further scheduled variations | | |
| | to the fleet. | | |
| | | | |
| 5. | Report from County and District Councillors | No Action | |
| | A verbal report from Cllr Dave Riches of Stratford District Council | | |
| | included the following: - | | |
| | Council Tax in SDC has risen by 2% | | |
| | - Potential planning application at the Water Margin, DR has | | |
| | advised the applicant to consult the Parish Council in | | |
| | advance of formal submission. | | |
| | - SDC remains opposed to the Stoneythorpe/Codemasters | | |
| | development as it is not in line with the Core Strategy. | | |
| | - Dog Waste is a problem across the county. | | |
| 6. | Police Items & Community Safety Items | No Action | |
| O. | One garage has been broken into Long Itchington during | 11071011011 | |
| | February. | | |
| 7 | AED | BA | 01/04/2017 |
| | LIPC agreed to the purchase of two Wel Medical Ipad AED | | |
| | (defibrillators) at £950 per machine, and two external cabinets at | | |
| | £670 each. Bobby Quayum of the Ambulance Service has | | |
| | suggested three hot spots within the village to locate the AEDs. | | |
| | BA to liaise with property owners in the vicinity to house the AEDs. | | |
| 8. | Burial Ground | HS | 01/04/2017 |
| O. | A letter has been received from Mrs Rosie Skilbeck of the | | 01,01,2011 |
| | Parochial Church Council to advise that the church yard is almost | | |
| | at capacity. The Parish Council has the power to become a burial | | |
| | authority if it chooses to, so it was agreed that meeting to discuss | | |
| | the matter be arranged after April. Cllr Riches confirmed that SDC | | |
| | choose not be a burial authority. WC and RJ and the clerk will | | |
| | represent the Parish Council at this meeting. | | |
| 9. | Toilets and Pavilion | RJ, WC | 01/04/2017 |
| ٥. | A statement of interest from LIPC in the HS2 Community Benefit | and BA | 01/04/2017 |
| | Fund has been has been made, with any monies received to be | and b/ | |
| | spent on the renovation of the toilet block and pavilion in Green | | |
| | End. Some basic designs have been presented to LILAC for a | | |
| | modular structure; RJ to liaise further with the architect. WC is to | | |
| | | | |
| | facilitate a visit to a similar structure in Hatton. BA to arrange the | | |
| | matter to be presented at the APM so input into the plans can be | | |
| 10 | received from the community. | DIOID | 04/04/2017 |
| 10. | Storage Shed | RJ & IB | 01/04/2017 |
| | It was agreed that the purchase of an additional storage shed is | | |
| | required in Green End, therefore RJ, Tom Fincham and IB have | | |
| | I been given a hijdget of iin to £1/25. This may need blanning | | |
| | been given a budget of up to £1725. This may need planning | | |
| | permission. | D.A. | 04/04/05: |
| 11. | permission. Marton Rd Campsite | BA | 01/04/2017 |
| 11. | permission. Marton Rd Campsite The plans submitted for a Camping and Caravanning Club site | BA | 01/04/2017 |
| 11. | permission. Marton Rd Campsite The plans submitted for a Camping and Caravanning Club site behind Willow Grove cottages on Marton Rd have been revoked | BA | 01/04/2017 |
| 11. | permission. Marton Rd Campsite The plans submitted for a Camping and Caravanning Club site behind Willow Grove cottages on Marton Rd have been revoked and a new application to relocate the proposed site further down | BA | 01/04/2017 |
| 11. | permission. Marton Rd Campsite The plans submitted for a Camping and Caravanning Club site behind Willow Grove cottages on Marton Rd have been revoked | ВА | 01/04/2017 |

| | location on behalf of the future residents of the development. | | |
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| | Delegated to BA. | | |
| | It was also noted that a letter from Diana Mitchell, representing the | | |
| | residents of Willow Grove Cottages, has been received. The letter | | |
| | expressed its thanks to the Parish Council for its support of the | | |
| 40 | people living in the locality of the proposed campsite. | NI- A-C- | |
| 12 | Playground Inspections | No Action | |
| | LIPC considered the playground inspections reports for the | | |
| | playground inspections at Green End. It was delegated to the | | |
| | Clerk to arrange repairs for the items marked as High & Medium | | |
| 13. | risk. Community Volunteers Recognition | AF, SS ,JV | |
| 13. | It was discussed and agree that some form of recognition would | and BA | |
| | be arranged to acknowledge the people who give their time and | and DA | |
| | expertise to the community. The details were delegated to the | | |
| | Communications Group. | | |
| 14a. | Communications | No Action | |
| i iu. | The timetable for the APM was ratified. | 140 7 (01/01) | |
| 14b. | Community Centre | | |
| | The first meeting of the Facilities Working Party has taken place | No Action | |
| | with another scheduled for 31st March. | | |
| 14c. | Neighbourhood Planning Group | No Action | |
| | Summary of response from the questionaries' will be shared | | |
| | shortly. Next meeting planned for 27th March. | | |
| 14d. | Emergency Planning | No Action | |
| | Emergency Plan and Flood Plan are under construction and the | | |
| | first drafts should be ready the end of March. | | |
| | Sahara (Flood Exercise) is set for 20th March 2017 and letters | | |
| | have gone out to all residents in the immediate vicinity. | | |
| | RR, BA, RJ and LC will be available to assist on the day. | | |
| 14d. | Environment Issues | HS | |
| | Full report Received – HS to chase up the replacement of street | | |
| 4.46 | lights. | | |
| 14f. | LILAC Project | | |
| | A proposal document for the Memorial Garden was revised, | | |
| | considered and agreed. | SS | 05/04/2017 |
| | SS will contact Jamie Constable regarding insurance cover before he starts his fitness class in the Green End Park. | 33 | 03/04/2017 |
| | Details of a phone mast at the Recreation Ground at Marton Road | | |
| | were shared with the assembly. LIPC agreed to the details in | IB & RJ | 05/04/2017 |
| | principle and have delegated further correspondence and details | ID & IX | 03/04/2017 |
| | to RJ and IB. | | |
| 14g. | Planning | No Action | |
| 9. | Residents have voiced their concerns to LIPC regarding the | | |
| | licence application for the Buck and Bell. LIPC agreed to formally | | |
| | respond to SDC and delegated this task to BA. | | |
| | The puffin crossing on the Southam Rd will go ahead, and WCC | | |
| | confirmed that the School Crossing Patrol Officer will remain in | | |
| | place. | | |
| 14h. | Housing Development – Bloor Homes | RJ & BA | 05/04/2017 |
| | There was some discussion about the variations to the original | | |
| | plans. RJ & BA will consider the matter and discuss with Bloor | | |
| | Homes representative. | | |
| 14i. | HR | No Action | |

| | No updates. | | |
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| 14j. | War Memorial | No Action | |
| | Fund raising continuing and one third of the way to hitting their | | |
| | target. | | |
| 14k. | Solar Farm | | No Action |
| | BA is in contact with Louise Koehlman, Planner for Bascote Solar | | |
| | Farm but there were no new updates to report. | | |
| 15a. | Finance | LB | 05/04/2017 |
| | A financial report for this month was received and accepted by LIPC. | | |
| 15b. | Finance | HS / LB | 05/04/2017 |
| | A spreadsheet of payments was received. It was proposed all | | |
| | payments be ratified by BA, seconded by SS and carried | | |
| | unanimously. Clerk to make payments. | | |
| 16a. | Correspondence | HS | 05/04/2017 |
| | An email from Jane Mercy was received regarding the dog waste | | |
| | bins not being emptied on the Canal Footpath near the Blue Lias. | | |
| | HS is continuing to liaise with SDC and the River Trust to establish | | |
| 4.01 | who is responsible for emptying the bins. | 5.4 | 05/04/0047 |
| 16b. | An email from Mr & Mrs Welchman was received expressing their | BA | 05/04/2017 |
| 40- | concern with the licence application for the Buck & Bell. | NI- A-C | |
| 16c. | An email was copied to LIPC, from Mr & Mrs Welchman to Cllr | No Action | |
| 16d. | Stevens regarding Ridgeway Lane. An email was received from Terri du Bois regarding the state of | HS | 05/04/2017 |
| rou. | the pavements on Stockton Rd. HS to forward concerns on to Cllr | ПЗ | 05/04/2017 |
| | Stevens at WCC. | | |
| 16e. | An email was received from WCC confirming the School Crossing | No Action | |
| 100. | Patrol Officer will remain when the new Puffin crossing is installed | 140 Action | |
| | on the Southam Rd. | | |
| 16f. | An email from Mr T Howarth was received regarding a missing | HS | 05/04/2017 |
| 101. | drain grid on Bascote Rd. HS will report to WCC. | 1.0 | 00/01/2017 |
| 15. | Any Other Business | | |
| | No other business | | |
| 16. | Next Meeting. | | |
| | The next public meeting is scheduled for 5th April 2017 at 7.30pm | | |
| | in the Community Centre. | | |

Meeting Closed at 10.10pm