

## MINUTES OF MEETING

<b>Name of Meeting</b>	Ordinary Long Itchington Parish Council Meeting (LIPC)
<b>Date, Time and Venue</b>	Wednesday 3rd May 2017 at 8pm in Long Itchington Community Centre.
<b>Meeting Chair</b>	Cllr Barbara Atkins – Chairman (BA)
<b>Minute Taker</b>	Mrs Helen Stewart (HS) - Clerk
<b>Attendees</b>	Cllr Linda Clark (LC), Cllr Ian Briggs (IB), Cllr Richard Jackson (RJ), Cllr Jon Venn (JV), Cllr Sally Shillitoe (SS), Cllr Rosemary Reeve (RR), Cllr Wendy Charles (WC), Cllr Anne Fessi (AF), Cllr Dave Riches (DR), Cllr Bob Stevens (BS) and two members of the public.
<b>Apologies</b>	None

### Items Raised during the Public Forum:-

- Water Margin premises

<b>Agenda Number</b>	<b>Minute</b>	<b>Action</b>	<b>Date for Completion</b>
1	<b>Apologies</b> There were no apologies given	No Action	
2	<b>Declarations of Interest</b> There were no Declarations of Interest.	No Action	
3	<b>Minutes of the Meeting held on 5th April 2017.</b> The minutes were accepted by LIPC and signed by BA as Chairman	No Action	
4.	<b>Action from Minutes</b> 4. IB continues to liaise with the Co-op to arrange the installation of a new litter bin. HS to chase up with the head office. 4. Two Wel Medical Ipad AED (defibrillators) have been purchased, and two external cabinets. It was agreed that they should be installed on the exterior walls of the shop on Leigh Crescent and The Harvester pub. BA will liaise with the shop owner and IB with the Harvester. 4.The arrangements for the purchase and installation of the shed at Green End were delegated to RJ and Tom Fincham. 4. The 4 flat swings have been removed from Green End Play Area as the frame is unstable and unsafe. It was agreed that Tom Fincham will make the repairs, reattach the swings and HS will ask Gordon's to re-inspect. 8. APM 2017 minutes are on the website in Draft form. 11b. IB to contact the environment agency over concerns of ditch filling at land opposite the Co-op. 11c. SS will contact the Canal & Riverside Trust to arrange a meeting with the neighbourhood planning group.	IB & HS  BA & IB  RJ  HS  IB  SS	
5.	<b>Report from County and District Councillors</b> A verbal report from Cllr Bob Stevens of Warwickshire County Council included the following: - - Community Forum on 14th June at Southam College - Harbury commemorating the soldiers of WW1 from its village by erecting plaques on the residents fallen soldiers. JV & IB will take that idea to the WARMI group.	JV & IB	

	<p>A verbal report from Cllr Dave Riches of Stratford District Council included the following: -</p> <ul style="list-style-type: none"> <li>- Venture House has been so successful it will be used as blue print for a design in Coventry and Warwickshire.</li> <li>- Cllr Riches invited the Neighbourhood Planning Group to engage with SDC in its new study into the development of businesses in 2017.</li> </ul>	SS, JV BA & RJ	
6.	<p><b>Police Items &amp; Community Safety Items</b>  No crimes have been reported for this month. It was agreed that LIPC should write a letter to the Police Crimes Commissioner to request he deploy the mobile speed camera to Long Itchington. BA will also acknowledge the excellent work the volunteers team speed watch do within the village in the Diary</p>	WC & HS  BA	
7	<p><b>HS2</b>  The public meeting with Susan Bridges of HS2 in Long Itchington School Hall on 10<sup>th</sup> June 2017 at 10am has been postponed at the request of the HS2 team. It likely to take place on 8th July 2017 but this is not yet confirmed. The poster/invitation advertising the event has been agreed.</p>	No Action	
8.	<p><b>Toilet Block Green End</b>  RJ &amp; IB will look to form a community group to create a plan for the Toilet Block at Green End. Together they will produce a list of professional skills and technical expertise they require to move this project forward to be shared with the Parish Council.</p>	RJ & IB	07/06/2017
9.	<p><b>Reports for Information Communications</b>  There has not been a Communication Group meeting since the last meeting.</p>		
9b.	<p><b>Community Centre</b>  Linda Clarke has been appointed Chair of the Community Centre Management Committee, with Sally Shillitoe as Vice-Chair. Edna Watt has retired from the committee.</p>		
9c.	<p><b>Neighbourhood Planning Group</b>  LIPC agreed that the Neighbourhood Planning Group should write to four planning consultants as part of its progression with the plan. It was also acknowledged that more regular updates on the progression of the Neighbourhood Plan should be shared with the public. It was agreed that there should be an article about this item in each diary release.  It was agreed that the Neighbourhood Planning Committee should attend a fact-finding meet with the architect and owner of the Water Margin then report back to LIPC.</p>	SS, BA, JV & RJ	On Going  07/06/2017
9d.	<p><b>Emergency Planning</b>  Emergency Plan and Flood Plan are under construction and the first drafts should be ready in the next two months.</p>	No Action	
9e.	<p><b>Environment Issues</b>  RR will store the trunk of the copper beech tree which is being removed due to disease, and photographs of it have been taken. It was agreed that the profits of calendar sales should be used to fund the swan pellets each year (approximately £13.)</p>	No Action	
9f.	<p><b>LILAC Project</b>  Leigh Crescent play area is still on hold. A date for the opening will be set soon. It was agreed that they playground equipment offered to LIPC should still be purchased for £300 even though permission</p>	RJ & IB	07/06/2017

	has not yet been obtained for the installation of the equipment at Model Village. If it cannot be erected in Model Village it may be used at Short Lane instead. RJ & IB to arrange purchase with LB.		
9g.	<b>Planning</b> Dallas Burston planning applications are currently being looked at. HS is to email a request to Cllr Riches that the planning department post full copy of any planning variations to LIPC.	HS	07/06/2017
9h.	<b>Housing Developments – Bloor Homes</b> There were no updates to be reported.	No Action	
9i.	<b>Housing Developments – David Wilson Homes</b> A meeting between DWH, BA, WC and IB is to be arranged by HS	HS	07/06/2017
9j.	<b>HR</b> Welcome back to Liz Bonney from her maternity leave. Liz is working 10 hours per week in a job share capacity with Helen Stewart.	No Action	
9k.	<b>War Memorial</b> There is almost £20,000 in the fund.	No Action	
10a.	<b>Finance</b> A financial report for this month was received and accepted by LIPC. It was agreed that community centre and parish council finances should be reported in full on a quarterly basis rather than a monthly basis. RJ & LB will meet soon to review all the financial processes.	LB & RJ	On Going
10b.	<b>Finance</b> A spreadsheet of payments was received. It was proposed all payments be ratified by RJ seconded by LC and carried unanimously. Clerk to make payments.	HS / LB	07/06/2017
11a.	<b>Correspondence</b> An email was received from Janet Whitehead regarding the music level at the Buck & Bell. LIPC have raised this as a concern with the Licencing department at SDC and will suggest that any further concerns residents have about any licensing issues with any establishment with Long Itchington be reported directly to Matthew Stead of SDC but copied to LIPC.	No Action	
11b.	Village of the Year is a new channel 4 reality TV programme which Long Itchington may be interested in taking part in however the deadline is 14th May. AF offered to look into the details.	AF	07/06/2017
11c.	PREVENT training is taking place at the Ricoh Arena on 23rd May.	No Action	
11d.	Stanley Freeman has approached LIPC with the idea of reintroducing the fairground on the village green. WC & BA are to get further details, including images and a range of dates.	WC & BA	07/06/2017
11e.	Dr Shenkman has written to LIPC expressing his concern about the future of the GP's surgery building should the senior partners retire. LIPC have acknowledged this concern but feels that currently there isn't a matter to be addressed.	No Action	03/05/2017
11f.	An email was received from Julia Davey expressing her concern for the misuse of land behind Willow Grove. BA will contact the Camping and Caravan Club for their opinion.	BA	07/06/2017
12.	<b>Any Other Business</b> It was agreed that RJ & WC will look further into dates and ideas for the village community recognition awards.	RJ & WC	07/06/2017
16.	<b>Next Meeting.</b>		

	The next public meeting is scheduled for 7th June 2017 at 7.30pm in the Community Centre.		
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**Meeting Closed at 9.40pm**