

Long Itchington Parish Council

Neighbourhood Plan Steering Group

Notes of Meeting 15 October 2015

Present: Sally Shillitoe (SS), Barbara Atkins (BA), Richard Jackson (RJ), Andy Jack (AJ), Jon Venn (JV)

Issues and Agenda Items

Launch of the NP on 3 October. Initial feedback. Next steps. Updating the Project Plan. Website.

45 people attended the launch. Feedback was positive. There had been limited presence from businesses in the village. One representative from a neighbouring PC had attended (Birdingbury).

The themes and issues from the flipcharts were briefly highlighted and shared. These needed to be summarised and analysed.

It was suggested the Parish Council should consider the purchase of a suitable projector.

Next Steps

It was agreed that the next stage was to go out and meet with all of the groups and organisations within the village to seek their views. The themes would need to focus on needs and views now and also thoughts and ideas on their needs for the future.

A letter was drafted that would be sent to each group. Each member of the Steering Group would take the lead (e.g. send the letter) with a number of the organization:-

SS: WI, Brownies, Guides, Pre-School, Lias.

JV: Allotment Group, Football Clubs, Community Centre, Chapel, Tennis Club.

RJ: Footpath Group, PCC, School Governors, LILAC.

AJ: Youth Club, Cricket Club, Cemex C Club, Educational Foundation, Carnival Committee, Young Farmers.

BA: Film Group, Summer Show Committee, Wednesday Club, History Group, Neighbourhood Watch.

A “mini project plan” would be needed to track this work.

It was identified that there were a number of interest groups that would also need to be included. Thought was needed on how best to interact with such groups, for example; teenagers/young people, disabled people/people with mobility restrictions, young adults living with their parents, cyclist, etc.

It was identified that discussion would be needed with landowners within the parish. Identification of who owned what land would be needed. Contact with the NFU was suggested as a potentially useful source of information.

It was highlighted that the natural environment needed to be highlighted, specifically to cover; green spaces, open spaces, the pond, footpaths, allotments, the Green.

Transport would need to be a theme, ranging from smaller “micro” issues to major issues such as speeding, parking and the volume of traffic within the parish.

Website

BA updated that progress was being made on the website. A meeting was due shortly with Dave Riches. Once the Parish Council website was updated a specific page would be set up for the Neighbourhood Plan.

It was agreed that the following should be included under the Neighbourhood Plan section; notes of Steering Group meetings, a brief summary of any public meetings, a section on useful information on the Neighbourhood Plan, invitation letters and all non-confidential correspondence, a summary version of the Project Plan, a brief diary or time line.

Actions

The following Actions were identified:-

- Brief summaries and analysis of flipcharts (those with the flipcharts)
- Letter template to be produced (SS)
- Letters to be sent to the identified groups (All)
- Contact the NFU (AJ)
- Set up NP web-pages once website updated (BA)
- Purchase of PP projector to be raised at Parish Council (JV)

Next Meeting

The next meeting would be 10.00am on Thursday 12 November 2015 (1 Brakeley Cottages).

The meeting after that would be at 10.00am on Thursday 10 December 2015 (23 Odingsell Drive).