

# Long Itchington Parish Council

## Neighbourhood Plan Steering Group

### Notes of Meeting 17 December 2015

**Present:** Sally Shillitoe (SS), Richard Jackson (RJ), Andy Jack (AJ), Jon Venn (JV). **Apologies:** Barbara Atkins (BA)

#### Issues considered:-

- Village update (using e-mail and diary) during December/January. Update sheet could be laminated and put on parish notice boards.
- Plan/process for engagement with businesses
- Development of draft vision – for next meeting (January)
- Review of engagement with village organisations – including feedback that some organisations have been worried by the letters issued (they appear unclear about what is required of them).
- Draft presentation considered – very good, slide 4 to be adapted to highlight; “challenges and opportunities for **your** organisation”
- Spreadsheet to be amended and column 4 to be deleted (follow up calls to parish organisations).
- **Other items/issues:**

AJ had contacted Mathew Neal who confirmed that the referendum would be arranged as soon as the NP had been approved. The referendum would not be delayed until the next available election (e.g. District, County, Parliamentary, European etc).

AJ confirmed that Luke Ryder from Warwickshire NFU had contacted him. LR would be willing to pass on information to NFU members (geo-targeted), e.g. update sheet. There were Data Protection issues that may place some restrictions on who could be communicated with. It was highlighted that it would be necessary to attempt to identify exactly who the landowners in the parish were (they may not be NFU members).

RJ confirmed he was exploring potential funding options, including the range of potential sources, restrictions on amount, criteria for applying etc. He would also contact Neal Pearce.

JV updated that he may have some temporary restrictions on his time due to short-term work commitments.

**Action Summary:**

- Column 4 of spreadsheet to be deleted (SS)
- Slide 4 to be amended (RJ)
- Draft vision as basis for discussion to be produced for next meeting (AJ)
- Update for e-mail cascade and Diary (SS in liaison with BA)
- Final update sheet to be laminated and put up on notice boards (AJ/JV)
- Send RJ summary of flip charts (if not already done) (All)
- Begin exploring potential funding options and contact with Neal Pearce (RJ)

**Next Meeting** – 10.00am, Thursday 14 January 2016 (Elm House, Marton Road).

**Agenda Items:** - Consider Draft Vision statement. Consider and finalise process for engaging with businesses. Review visits/interaction with parish organisations. Update project plan. AOB items.