

## **Long Itchington Neighbourhood Plan Steering Group**

**Meeting Notes Thursday January 11<sup>th</sup> 2018**

**2pm Community Centre**

**Present:** Sally Shillitoe, Andy Jack, Richard Jackson, Barbara Atkins

**Apologies:** Jon Venn

There being no members of the public present, the meeting took place in the Parish Office where it was warmer!

### **Declaration of Interest Forms**

SS reminded group members to complete their Declaration of Interest forms and left two completed forms in the office for the Parish Clerks to file.

### **Strategic Environmental Assessment (SEA).**

BA will do a summary of the course she attended. There was some confusion about whether one is required or not. BA felt we need to prove we do not need one as we do not anticipate planning for anything which will have large scale effects on the environment, but an SEA needs to be borne in mind throughout the NP process.

AJ will email SDC for clarification.

### **Housing Need**

BA has begun to undertake a comparison between what housing we currently have (including new developments) and what is needed (according to Housing Needs survey and NP questionnaire). Discussion ensued about what was housing need and what was housing aspiration – what type housing is needed in the future to maintain a balanced community? It was agreed to explore whether there was a gap in provision and to look at the profile of the current housing stock and compare this with data from the questionnaire.

RJ will obtain council tax breakdown from SDC.

SS will look at where the parish is in the social deprivation scale.

### **NP template.**

AJ was thanked for his excellent work so far. He will add infrastructure details to the Location and Geographical Details section, including planned changes as a result of the HS2 works.

AJ felt that we should now start writing the policies, starting with Housing as this was probably going to be the most challenging. Background work identified in item 3 above will need to support and underpin that work.

It was agreed that we need to keep adding to the body of evidence eg details of the Conservation Area which BA distributed.

### **Valued Landscapes**

Andrew West is leading a Landscape Photography Walk around the parish on Sunday 28<sup>th</sup> January. It was agreed that this was an ideal opportunity to raise awareness and gather photographic evidence of valued landscapes to support the NP document.

AJ will liaise with Andrew and further discussion on how to involve the community in establishing their valued landscapes will be postponed until after the walk.

### **Heritage and Community Assets**

It was agreed to postpone compiling a list of these (information is readily available) until we were working on the relevant policy.

### **Lottery Funding**

Thanks and congratulations to RJ for his hard work in successfully obtaining this grant to cover consultant fees. The money is already in the PC bank account.

**Next Meeting:** Tuesday 6<sup>th</sup> February 7.30pm Green Man

### **Actions**

#### **AJ:**

- email SDC about SEA
- Add infrastructure details to draft
- Start drafting Housing Policy in broad terms as starting point
- Liaise with Andrew West about landscapes

#### **BA:**

- Continue with work on Housing data ready for next meeting
- Produce SEA notes

#### **RJ**

- Contact SDC for Council Tax breakdown

#### **SS**

- Find out about Social Deprivation scale
- Contact Mark at GM about next meeting

### **Parish Clerks**

- File Declaration of Interest Forms