

## MINUTES OF MEETING

<b>Name of Meeting</b>	Ordinary Long Itchington Parish Council Meeting (LIPC)
<b>Date, Time and Venue</b>	Wednesday 7th December 2016 at 7.30pm in LI School Hall.
<b>Meeting Chair</b>	Cllr Ian Briggs – Chairman (IB)
<b>Minute Taker</b>	Mrs Helen Stewart (HS) - Relief Clerk
<b>Attendees</b>	Cllr Linda Clark (LC), Cllr Wendy Charles (WC), Cllr Barbara Atkins – Vice-Chair (BA), Cllr Richard Jackson (RJ), Cllr Jon Venn (JV), Cllr Sally Shillitoe (SS), Cllr Rosemary Reeve (RR), Cllr Anne Fessi (AF), and twelve members of the public.
<b>Apologies</b>	Cllr Bob Stevens

### Items Raised during the Public Forum:-

- Objections from residents to the proposed Camping and Caravan Club site at Marton Rd.
- Parking congestion and Speeding on Green End
- Increased traffic and visibility problems on Stockton Rd.

<b>Agenda Number</b>	<b>Minute</b>	<b>Action</b>	<b>Date for Completion</b>
1	<b>Apologies</b> Apologies were received and accepted from Cllr Bob Stevens.	No Action	
2	<b>Declarations of Interest</b> There were no Declarations of Interest.	No Action	
3	<b>Minutes of the Meeting held on 2nd November 2016.</b> The minutes were accepted by LIPC and signed by IB as Chairman	No Action	
4.	<b>Action from Minutes</b> 4. RJ employed a contractor and the resurfacing of the car park has taken place. 4. BA has shared the Shakespeare's England DMO advertising opportunity. 4. HS has shared Ian Stillwell's notes regarding the Solar Farm with Cllr Dave Riches. 4. Despite several emails and phone calls to Wulfstan Dynamos BA has not yet received any communication back. HS & BA to follow up further. 7. HS has contacted all organisations who were awarded a LIPC grant. 8. HS has contacted Mr Fletcher of Co-op regarding the litter problem near the co-op – awaiting a response. 10. After negotiation with Bloor Homes the working title for the housing development on Marton Rd will be Lilac View. 14. HS has contacted Stagecoach who have sent copies of the latest bus timetables for distribution to the residents.	No Action  No Action  HS & BA  No Action  No Action	
5.	<b>Report from County and District Councillors</b> No reports presented	No Action	
6.	<b>Police Items &amp; Community Safety Items</b> Due to lack of volunteers and poor weather very few checks have	No Action	

	been made by the Speed Watch team during November. No crimes were reported to police from the Long Itchington during November.		
7	<b>CEMEX</b> Insufficient notice for the increased Cemex traffic was given to LIPC for the members to debate it. LIPC agreed that RJ and IB should be the representatives who liaise with Cemex and other Parish Councils for future reference.	No Action	
8.	<b>AED</b> Over £3000 has been transferred into the bank account of LIPC from the Community AED fund. BA and SS will liaise with the Ambulance Service and Adrienne Mitchell regarding the purchase of an AED for the village.	BA & SS	01/02/2017
9.	<b>Playground Model Village</b> Some playground equipment which was extracted from Ryton Pools has been offered at a very low price to LIPC for installation in Model Village. LIPC are keen to see Model Village have its own play area but it needs to establish that Cemex, who own the land, will approve such an installation. HS to contact Ian Southcote of Cemex for permission and RJ to contact resident Joe Hill for a professional opinion on the equipment which is being offered.	HS & RJ	01/02/2017
10.	<b>Housing Needs Survey</b> LIPC considered the Housing Needs Survey Report from WRCC. It was concluded that the Clerk should send an acknowledgment but inform the WRCC that a decision to adopt the survey would not be made until February 2017 when LIPC next publicly meet.	HS	14/12/2016
11.	<b>HS2</b> At the invitation of the Chairman, Mr Christopher Purser was invited to summarise the plans relating to HS2 which will affect the traffic within Long Itchington. LIPC will endeavour to do its best to understand and protect the interests of the local community and mitigate any adverse effects in regards to the progression of the HS2 project. With this in mind, LIPC will facilitate a HS2 public information meeting inviting a representatives from both HS2 and the Southam Action Group to make presentations. CP and IB will contact both parties.	IB and CP	01/02/2017
12a	<b>Reports for Information Communications</b> Report received – next meeting 23rd January 2017	No Action	
12b.	<b>Community Centre</b> Report Received - next meeting 18th January 2017.	No Action	
12c.	<b>Neighbourhood Planning Group</b> Report received – meeting focused on the Housing Needs Survey Report from WRCC as discussed at the public meeting.	No Action	
12d.	<b>Emergency Planning</b> The flood pump has been successfully tested. A flood exercise entitled Sahara will be led by Michael Enderby of the Flood Resilience Team for WCC and take place on 20th March 2017. Next meeting will take place in January 2017.	No Action	
12e.	<b>Environment Issues</b> Report Received. A copper beech tree must be removed near the Duck Pond and a quotation for £936.00 was approved by LIPC to do this. Christopher Purser will draft a letter residents in the	No Action	

	immediate vicinity.		
12f.	<b>LILAC Project</b> Report Received. The cost to create the planned Memorial Garden will be £12,500, most this is covered by a grant. LIPC agreed to make up the short fall by £2,500.	No Action	
12g.	<b>Planning</b> All planning applications are being considered by LC and JV. No issues with any currently.	No Action	
12h.	<b>Housing Development</b> Complaints have been received from some residents regarding the hazard caused by mud on Stockton Rd. LIPC have contacted DWH who have promised to clean the road more regularly.	No Action	
12i.	<b>War Memorial</b> The launch was well attended on 11th November.	No Action	
12j.	<b>HR</b> No reports at this time.	No Action	
13a.	<b>Finance</b> A monthly financial report was received and accepted with thanks to RJ by LIPC.	No Action	
13b.	<b>Finance</b> A spreadsheet of payments was received. It was proposed all payments be ratified by SS, seconded by AF and carried unanimously.	No Action	
14a.	<b>Correspondence</b> An email was received from Mrs Diana Mitchell a resident of Willow Grove who was concerned to learn that the Camping and Caravan Club were proposing a site on Marton Rd. Mrs Mitchell was not the only parishioner to contact the Parish Council regarding this matter. It was agreed that LIPC would endeavour to support the residents of Willow Grove in their opposition to proposal and in the first instance would write a formal letter to the Camping and Caravan Club detailing the reasons for its opposition. It was agreed that LIPC and the residents of Willow Grove would keep in close contact and update each other regularly.	On Going	
14b.	For information: the A423 will be closed for a period during December.	No Action	
14c.	Brian Smith shared a review of the Footpath Groups for 2016. He also listed the walks which are planned for 2017.	No Action	
14d.	An email was received from Peter Walford highlighting parking problems and speeding vehicles on Green End. After a discussion, it was agreed that HS should contact Mr Warren Shepherd of the Wulfstan Dynamos to reiterate that the visitors associated with the football teams on match day should not park on Green End. HS will also contact the police to ask them to increase their presence around the area focusing specifically on speeding and inconsiderate parking.	HS	30/12/2016
14e.	An email from Jeff Round was received regarding the contributions made to the Community Centre by LIPC. This matter will be considered more fully at the next meeting when the financial matters will be scrutinised for the precept application.		
14f.	An email was received from Jenny Higon regarding traffic safety concerns on the Stockton Rd since the development of Spinney Fields. LIPC will try to ascertain who owns the hedge and have it		

	trimmed.		
15.	<b>Any Other Business</b> <ul style="list-style-type: none"> <li>The proposed academisation of Long Itchington School. BA, AF and RJ to gather information.</li> </ul>	No Action	
16.	<b>Next Meeting.</b> The next public meeting is scheduled for 1st February 2017 at 7.30pm in the Community Centre. There is no public meeting in January.		

**Meeting Closed at 9.45pm**