

Minutes

Name of Meeting	Annual General Long Itchington Parish Council Meeting
Date, Time and Venue	Wednesday 2nd May 2018 at 7.30pm in Long Itchington Community Centre
Meeting Chair	Cllr Barbara Atkins (Chairman)
Minute Taker	Mrs Helen Stewart (Clerk)
Attendees	Cllr Ian Briggs (IB), Cllr Richard Jackson (RJ), Cllr Rosie Reeve (RR), Cllr Jon Venn (JV), Cllr Sally Shillitoe (SS), Cllr Anne Fessi (AF), Cllr Dave Riches (DR) and Cllr Bob Stevens (BS).
Apologies	Cllr Linda Clark & Liz Bonney

Agenda Number	Minute	Action	Date for Completion
1.	Apologies - To receive apologies from those summoned to the meeting. Liz Bonney and Cllr Linda Clarke	No Action	
2.	Election of Chair and Vice-Chair The Parish Council unanimously voted Cllr Atkins as its Chairman for the next months, after being nominated by Cllr Briggs and seconded by Cllr Shillitoe. The Parish Council unanimously voted Cllr Venn as it's Vice-Chairman for the next months, after being nominate by Cllr Fessi and seconded by Cllr Atkins.	No Action	
3.	Election of Committees and Working Parties Cllr Jackson had prepared a template of the committees and working parties within the Parish Council. It was then agreed that each group should elect its own lead or chairman. The Parish Councillors assigned to committees are as follows, however members of the public and new councillors are invited to join also: - Community Centre: SS, LC, BA & clerks Environment Working Party: RR, IB, RJ, JV & LC Planning: On a rota basis but primarily SS, JV, & IB Finance: RJ, CLERK, IB & BA Neighbourhood Planning: SS, RJ, JV & BA Emergency Planning Response Team: RR, SS, JV & IB Communications: AF, SS, JV & BA LILAC: RJ, IB & RR HR: JV & BA HS2: IB, JV & BA Recreations: RR & BA (to invite Wendy Charles to join this committee)	BA	06/06/2018
4.	Chairman's Report Cllr Atkins summarised the Parish Council's achievements for the year and thanked colleagues for their hard work and effort.	No Action	