

MINUTES OF MEETING

Name of Meeting	Ordinary Long Itchington Parish Council Meeting (LIPC)
Date, Time and Venue	Wednesday 7th March 2018 at 7.30pm in Long Itchington Community Centre
Meeting Chair	Cllr Barbara Atkins – Chairman (BA)
Minute Taker	Mrs Helen Stewart (HS)
Attendees	Cllr Richard Jackson (RJ), Cllr Anne Fessi (AF), Cllr Sally Shillitoe (SS), Cllr Bob Steven (BS), Cllr Ian Briggs (IB) Cllr Dave Riches (DR) Cllr Rosie Reeves (RR)
Apologies	Cllr Jon Venn (JV), Cllr Linda Clark (LC), Cllr Wendy Charles (WC) & Mrs Liz Bonney (LB).

Items Raised during the Public Forum: -

Audrey Brown – Delamere, Church Rd.

Agenda Number	Minute	Action	Date for Completion
1.	Apologies Cllr Jon Venn (JV), Cllr Linda Clark (LC), Cllr Wendy Charles (WC) & Mrs Liz Bonney (LB).	No Action	
2.	Declarations of Interest Cllr Ian Briggs declared an interest in item 8, specifically the company 'Acivico'.	No Action	
3.	Minutes of the Meeting held on 7th February 2018 The minutes were accepted by LIPC and signed by BA as Chairman	No Action	
4.	Action from Minutes a) <u>Community Recognition Awards</u> Seven parishioners have been selected for Community Recognition Awards, and BA is arranging a small trophy for them all. The awards will be presented at the APM on 21st April 2018. Clerks to invite all local community groups to have a stall. b) <u>Model Village Playground Equipment</u> Lines of communication with Cemex are open, however no agreement has been reached yet. c) <u>Academisation of LI Primary</u> BA shared the legal advice from LIPC's solicitors regarding the lease of the Community Centre. BA will continue to liaise with the school and solicitors. d) <u>Freehold Leigh Crescent Play area</u> Advice from solicitors to is for LIPC to take ownership for grassed areas but ask that WCC continue to maintain to the paths and sections of road. It was agreed that BA will convey this to SDC with the support of LIPC.	BA BA BA	04/04/2018 04/04/2018 04/04/2018
5.	Report from County and District Councillors Cllr Bob Stevens (WCC) submitted a written report with the which is attached to these minutes. Appendix A. Cllr Dave Riches (SDC) submitted a report which with the following headlines: - - 1% increase in council tax budget - £50,000 has been granted to spend on rural broadband.		

6.	<p>Police and Community Safety Items</p> <p>a. Quote for CCTV in Green End is still pending – BA & RJ will continue to follow up.</p> <p>b. BA met with the police and was introduced to the new PC working in our area. The Police will be present at the APM, BA to ask PC Pedlar to speak at the meeting.</p>	BA & RJ	04/04/2018
7.	<p>Overview of Current Projects</p> <p>It was proposed that each project should be assigned a lead. A new group called 'Recreations' will be introduced and invite members of the public to be involved. Complete toilet project and keep it separate from the pavilion. EWP and LILAC will consider what projects they need to complete or pass on. LILAC will continue as its an entity that can access grants which are unavailable to the Parish Council. Cllr Shillitoe suggested we display all the projects we would like community input in on at the APM.</p>		
8.	<p>Toilets Green End</p> <p>The grant application to HS2 has been prepared for the project and has gone to WCC for its consideration, before it is submitted. IB to speak to a local structural engineer regarding damage to the ceiling of toilet following the snow fall.</p>	RJ IB	On going
9.	<p>Football Team</p> <p>A pitch rolling demonstration will be taking place on 19th March in Stockton. RJ & LB to attend.</p>	LB & IB	19/03/2018
10.	<p>Succession Planning for the Parish Council</p> <p>IB felt it was important to start considering succession planning. It was felt overall that by inviting people to be part of a specific project would spark an interest in Parish Councils.</p>	No Action	
11a	<p>Finance</p> <p>The payments list for March was ratified unanimously following a proposal from IB, seconded by SS.</p>	No Action	
11b.	<p>Finance</p> <p>RJ talked through the financial report.</p>	No Action	
	Reports for Information		
12a.	<p>Communications Group</p> <p>The next meeting will take place on 26th March. Linda has editorial rights to be able to update the Community Centre pages of the website.</p>	No Action	
12b.	<p>Community Centre</p> <p>The next meeting will take place on 28th March 2018.</p>	No Action	
12c.	<p>Emergency Planning</p> <p>The Flood Action Group meeting due to be held on 26th February was cancelled. It has now been rescheduled to Thursday 15 March. Pump check taking place on 16th March.</p>	No Action	
12d.	<p>Neighbourhood Planning Group</p> <p>The minutes of the most recent meeting were received and accepted. Next meeting 14th March NP 2pm.</p>	No Action	
12e.	<p>Environment Working Party</p> <p>The minutes of the most recent meeting were received and accepted.</p>	No Action	

	Survey of pond took place on 6 th March and a full report will be issued. It was agreed that cleaning the pond and restoration would be the best project for the Bloor Homes donation of £5,000 106 money to be put towards.		
12f.	LILAC BA & Jo Hill will meet Cemex re model village then feedback to the Parish Council. Full report received.	No Action	
12g.	Planning There have been no new planning applications since the last meeting - just two tree applications that are currently with Christopher Purser. Awaiting a response to the War Memorial application (due very shortly). Highways have made no objection to the application.	No Action	
12h.	Bloor Homes Development Affordable housing provider is Stonewater who will be taking ownership of their houses in April. IB to send a photograph of the Water Memorial to Jennifer of Bloor Homes.	IB	04/04/2018
12i.	David Wilson Homes The car park entrance will be installed by Easter as within the deadline. Hedge has been cut down at the Cemex site, which is being investigated by the enforcement at SDC.	No Action	
12j.	HR No issues	No Action	
12k.	War Memorial WARMLI looking at events at which the war memorial will be focal point.	No Action	
12l.	HS2 There has been no new information received that requires Parish Council action at this time.	No Action	
13a.	Correspondence None received.	No Action	
14.	Meetings BA attended the CEMEX liaison meeting on 12th February. Lorries can move freely between 6am – 6pm. IB & BA will attend the Community Forum at Southam Primary School at 6.30pm on 14th March. RJ was due to attend the SDC Development within the Greenbelt meeting on 1st March but this meeting was cancelled due to the weather. BA attended the SDC Site Allocations consultation meeting on 13th February, we are invited to respond online. WALC Code of Conduct Training on 22nd March. BA attending. HS to book. WALC Councillor and Clerk Induction Training on Saturday 9th June 2018 (AF & HS) HS to book.	No Action HS HS	 04/04/2018 04/04/2018
15.	Any Other Business		
16.	Next Meeting. 4 th April 2018.	No Action	

Meeting Closed at 8.52pm.