

MINUTES OF MEETING

Name of Meeting	Ordinary Long Itchington Parish Council Meeting (LIPC)
Date, Time and Venue	Wednesday 1st November 2017 at 7.30pm in Long Itchington Community Centre.
Meeting Chair	Cllr Barbara Atkins – Chairman (BA)
Minute Taker	Mrs Helen Stewart (HS)
Attendees	Cllr Jon Venn (JV), Cllr Wendy Charles (WC), Cllr Rosie Reeves (RR), Cllr Richard Jackson (RJ), Cllr Anne Fessi (AF), Cllr Linda Clark (LC), Cllr Sally Shillitoe (SS) and Cllr Bob Steven (BS) Cllr Ian Briggs (IB) Cllr Dave Riches (DR).
Apologies	Mrs Liz Bonney (LB)

Items Raised during the Public Forum: -

There were no items raised.

Agenda Number	Minute	Action	Date for Completion
1.	Apologies Mrs Liz Bonney & Cllr Wendy Charles	No Action	
2.	Declarations of Interest There were no Declarations of Interest.	No Action	
3.	Minutes of the Meeting held on 4th October 2017. The minutes were accepted by LIPC and signed by BA as Chairman	No Action	
4.	Action from Minutes a) <u>First Aid Course.</u> 10 people are trained and another course set for January. b) <u>Community Recognition Awards</u> AF outlined the process to nominate, and to decide who gets an award. All information will be published in the diary and on the website. c) <u>Welfare Unit.</u> Sue Jacks will assist BA with the establishing the ownership of the car park and land which the War Memorial will be built on. d) <u>New computer system.</u> New email system is installed HS to check if it is possible to create Parish Councillor email addresses. e) <u>WCC Home School Consultation.</u> The response of WCC Home School Consultation was agreed with some minor amendments to be made by BA.	AF BA HS BA	03/11/2017 10/01/2018 10/01/2018 02/11/2017
12. (taken early)	Report from County and District Councillors Cllr Dave Riches (SDC) submitted a report with the following headings:- <ul style="list-style-type: none"> • BUAB • Business rate relief scheme • 5 YHLS • First dog fouling prosecution made • Lower Farm – Eco Village Cllr Bob Stevens (WCC) submitted a report with the following headings:- <ul style="list-style-type: none"> • Children’s Centre and Home to School Transport • Grants 		

	<ul style="list-style-type: none"> Schools 		
5.	<p>Police and Community Safety Items Quote for CCTV in Green End is still pending. PCSO Katrina Pedler has requested a meeting with BA. Anti Social behaviour officer at SDC who may help the Parish Council with the current problems.</p>	RJ	On Going
6.	<p>Grant. It was agreed that all organisations who applied for a Parish Council Grant should be awarded a sum of money. LI Primary School Association: £250 LI Parochial Church Council: £300 Wednesday Club: £300 LI History Society: £180 LI Youth Group: £180 LI Brownies: £180 LI Scouts: £180 LI Guides: £180</p>	No Action	
7.	<p>Toilets Green End Quotations for refurbishment or replacement of the toilet block are still pending. Portaloo lease has been renewed for a month. RJ is will be unable for a few weeks, so IB & JV will lead on this project in his absence.</p>	IB & JV	
8.	<p>HS2 The public meeting was well attended. The HS2 committee will meet in the near future on a date to be agreed.</p>	No Action	
9.	<p>APM The date of the APM is agreed for Saturday 21st April 2017. Preparations by Communications Group.</p>	Comm Group	On Going
10.	<p>Model Village – Land It has not yet been established if the playground can be out into the land behind model, as communication with Cemex has been patch. JV to provide IB with details of Cemex people who were involved with the Memorial grant application.</p>	JV	05/11/2017
11a	<p>Finance The payments list for November was ratified unanimously.</p>	No Action	
11b.	<p>Finance After LIPC considered the financial report, a discussed ensued regarding the precept request for 2018-19. All committees are to email RJ any items which they are considering purchasing outside of their budget.</p>	All	10/01/2018
	Reports for Information		
13a.	<p>Communications Group Agenda item for the next LIPC meeting ‘Policy Review’ Cllr Fessi explained Trello which will be trialled by the Comms Group. Whatsapp group to be set up for Parish Council.</p>	AF	On going
13b.	<p>Community Centre The next meeting will be held on 22nd November 2017 at 6.30pm, both clerks to attend.</p>	HS & LB	22/11/2017
13c.	<p>Emergency Planning The National Flood Forum Regional Group will be holding it’s next meeting in the Community Centre on 21st November. All welcome. JV will arrange another flood pump test shortly.</p>	JV	11/01/2018
13d.	Neighbourhood Planning Group	No Action	

	Enlisted Neil Pearce (Avon Planning) to work with group on Neighbourhood Planning. Meetings should be public Tuesday 7 th November 2pm.		
13e.	Environment Working Party BA has requested a meeting with Oscar Rose of Long Itchington Adults Football Team as there was an issue over the keys to the pavilion.	No Action	
13f.	LILAC Full report received. A letter will be drafted by RJ to inform all residents of the new play equipment being installed behind Leigh Crescent and the clerks will print and arrange delivery.	RJ, HS & LB	11/11/2017
13g.	Planning The group will be responsible for updating the planning portal at SDC.	No Action	
13h.	Bloor Homes Development No further updates. Next meeting with them will discuss hedgerows and tree lines. RJ to create draft agenda for this meeting.	RJ	01/12/2017
13i.	Spinney Fields Car park will be installed in December	No Action	
13j.	Cemex Site Withdraw objection and accept the compromise on housing mix.	No Action	
13k.	HR No issues	No Action	
13l.	War Memorial Planning application has been submitted. Fundraising will cease at the end of 2017. Clerks to send WARMLI a letter of thanks. BA to draft Idea to create a commemorative edition of the Diary in November 2018.	BA	11/11/2017
14.	Correspondence Footpath report received from Brian Smith.	No Action	
15.	Any Other Business Diary – Christmas Tree Lights 2 nd December 6pm Signage on low bridge – clerks to email WCC	No Action	
16.	Next Meeting. 10th January 2018.	No Action	

Meeting Closed at 9.10pm.