

## AGENDA

<b>Name of Meeting</b>	Ordinary Long Itchington Parish Council Meeting
<b>Date, Time and Venue</b>	Wednesday 5th September 2018 at 7.30pm in Long Itchington Community Centre
<b>Meeting Chair</b>	Cllr Barbara Atkins (Chairman)
<b>Minute Taker</b>	Mrs Liz Bonney (Clerk)
<b>Summons</b>	Cllr Ian Briggs, Cllr Linda Clark, Cllr Anne Fessi, Cllr Richard Jackson, Cllr Sally Shillitoe, Cllr Jon Venn and Cllr Louis Adam.
<b>Invitees</b>	Cllr Bob Stevens, Cllr Dave Riches, and the general public.

### **Notice**

Photography, reporting, filming or transmitting the proceedings of the new meeting may occur and therefore all persons participating in the meeting should be aware that such recording, reporting and filming may take place.

### **Public Democratic Forum**

An opportunity for members of the public in attendance to comment on any business which has been raised in previous meetings, or raise issue for future consideration at the discretion of the Chair. Members of the public may not take part in any other part of the Parish Council meeting, but are invited to remain as observers.

<b>Agenda Number</b>	<b>Item</b>
1.	<b>Apologies</b> - To receive apologies from those summoned to the meeting.
2.	<b>Declarations of Interests</b> - Councillors to declare any prejudicial and personal interests in any of the items on the agenda in their nature.
3.	<b>Minutes of previous Parish Council Meeting</b> <span style="float: right;"><b>DOCUMENT</b></span> - To sign and approve the minutes dated 4th July 2018.
4.	<b>Actions from previous meeting minutes: -</b> a. To receive an update on the toilet refurbishment at Green End (RJ) b. To receive an update on the sewage and flooding problems on Stockton Rd and Southam Rd. c. Update on Street lighting (HS) d. To receive an update on the traffic surveys and analysis. (RJ & BA) e. To receive an update on the Marton Rd Car Park f. To receive an update on the tree bole (IB) g. To receive an update on football teams meeting (BA)
5.	<b>County &amp; District Councillors Reports</b> - An opportunity for the Councillors from Warwickshire County Council and Stratford District Council to share information from their jurisdictions.
6.	<b>Police and Crime</b> To discuss and agree any required actions following the public meeting with the Police on 9th August 2018 and agree format for forthcoming Neighbourhood Watch meeting in September.
7.	<b>Casual vacancy</b> Update on the current vacancy
<b>Requiring a Decision</b>	
8.	<b>Standing Order</b> To agree to adopt the revised Standing Orders
9.	<b>Code of Conduct</b>

	To agree to adopt Stratford District Council's Code of Conduct	
10.	<b>Parish Office</b> To consider quotations to have the room refurbished.	
11.	<b>Finance</b> a. To ratify the payments for August & September 2018 b. To receive a financial report c. To agree the budgeted amount for local grants (October 2018)	<b>DOCUMENTS</b>
<b>Reports for Information</b>		
12.	<b>Committee Reports</b> a. Communications – to include Website tender b. Community Centre – to include report of meeting with WCC 29 <sup>th</sup> August c. Emergency Planning d. Neighbourhood Planning Group e. Open Spaces; to include Village Tidy Up Day – date and format f. LILAC Project g. Planning h. HR i. War Memorial j. HS2 k. Housing – To include issues at Keepers Meadow l. Communications with other parishes – update m. Open Gardens Event - update	<b>DOCUMENTS</b>
13.	<b>Correspondence</b> The Clerk to update LIPC on any correspondence / communications received which has not already been discussed under another agenda item (including but not exclusive to):- a.	<b>DOCUMENTS</b>
14.	<b>Meetings &amp; Training Events</b> Brief summary of meetings attended and meetings to be attended, also training opportunities. For information and delegation: 18th October – CILCA information morning LB & HS 19th October – Playground Maintenance Training – SK and LB 10th November – Planning for Elections - HS	
15.	<b>Any Other Business</b> Councillors are respectfully reminded that this is an opportunity to raise any items not already listed on the agenda to be discussed at the next meeting.	
16.	<b>Date of Next Meeting : Wednesday 3<sup>rd</sup> October</b>	