

Minutes

Name of Meeting	Ordinary Long Itchington Parish Council Meeting
Date, Time and Venue	Wednesday 3rd October 2018 at 7.30pm in Long Itchington Community Centre
Meeting Chair	Cllr Jon Venn (Vice-Chair)
Minute Taker	Mrs Helen Stewart (Clerk)
Attendees	Cllr Ian Briggs (IB), Cllr Richard Jackson (RJ) Cllr Louis Adam (LA), Cllr Dave Riches (DR) Cllr Bob Stevens (BS), Cllr Anne Fessi (AF) Cllr Sally Shillitoe (SS) and Cllr Alex Smith (AS)
Apologies	Cllr Barbara Atkins (BA), Cllr Linda Clark (LC)

Public Forum:

No Comments

Agenda Number	Minute	Action	Date for Completion
1.	Apologies & Welcome Cllr Barbara Atkins (BA), Cllr Linda Clark (LC) Welcome to Cllr Alex Smith (AS)	No Action	
2.	Declarations of Interests There were no declarations.	No Action	
3.	Minutes of previous Parish Council Meeting The minutes dated 5th September 2018 were signed as a true and accurate account of the meeting.	No Action	
4.	Actions from previous meeting minutes a. Green End Toilet Refurbishment LIPC now has approval from building control, but still requires an asbestos survey. The new spec will be prepared and sent out for tender. The Green End Playground invitations to tenders have gone out to four contractors. b. Traffic Surveys & Analysis Traffic surveys commissioned for a seven-day period in November 2018. c. Marton Rd Car Park To double the size of the car park a full spec will be put together and sent out to tender by RJ.		
5.	County & District Councillors' Reports See report		
6	Speed Watch The community speed watch team are currently unable to monitor traffic within the village as the Police are doing a spot checks of their own. The Police continue to monitor traffic and 'catch' speeding drivers.	No Action	
Requiring a Decision			
7.	Police and Crime PCSO Katrina Campion introduced the Rural Supported Villages. The scheme involves the property marking of the personal effectives and requires a Community Champion who can link in with Neighbourhood Watch. The first Neighbourhood Watch meeting took place on 25th September and was well attended with members of the Police also. The Neighbourhood Watch team will be led by	HS	07/11/2018

	five volunteer coordinators, who will liaise with villagers. It was agreed by LIPC to fund initial start-up costs of £500. A Parish Councillor is required to be the link with the Neighbourhood Watch Team.		
8.	Christmas Tree The Christmas tree will be on Saturday 1 st December 2018. IB to contact Wendy Charles to arrange the road closure and request a tree from Rosie Reeves.	IB	07/11/2018
9.	Lease LIPC have had the opportunity to scrutinise the two versions of the Community Centre, and Ian Grindal (Solicitor) is working on behalf of LIPC to final the agreement. It was agreed to delegate further liaison on the document to Cllrs Atkins, Shillitoe and Venn. HS to send the amended lease versions to Cllr Stevens for his information.	JV, BA, & SS	07/11/2018
10a.	Finance SS proposed to accept the payments list for October this was seconded by IB and carried unanimously.	No Action	
10b.	LIPC considered the financial report and it was accepted.	No Action	
Reports for Information			
11.	<p>Committee Reports</p> <p>DOCUMENTS</p> <ul style="list-style-type: none"> a. Communications: New website provider has been agreed, and initial payment made. LIPC were given an overview of the new website. There was a discussion about revamping the LI Diary, but it was agreed to keep the original format for now. b. Community Centre: Quotes have been obtained for redecoration, new flooring and blinds. It was agreed by the CCMC to have the room repainted and refloored in February 2019. c. Emergency Planning: Meeting of Multi-Agency Flood Forum took place on 17th September 2018. d. Neighbourhood Plan Group: Last meeting held in public on 11th September 2018. Next one taking place on 23rd October in the Community Centre. e. Open Spaces – Meeting took place in September and have number of projects being worked through. Looking for WCC grant to tidy the area up on the A423 (opposite the Long Itch Diner.) f. LILAC: An AGM will take place in 2019. g. Planning – Further application to build four houses where the garages are currently in Leigh Crescent. This was previously objected to by the Parish Council but is being reviewed again. h. HR – Nothing to report. i. War Memorial: Construction of the War Memorial has begun however was it was momentarily halted after SDC Enforcement visited and raised concerns. There was anxiety over root damage to the lime tree, however these concerns have been addressed and the build continues. Ceremony to dedicate the War Memorial will take place at 1pm on 27th October. 		

	<p>j. HS2- a meeting attended by members the LIPC HS2 committee took place on 17th September. Minutes available.</p> <p>k. Housing – Cllrs Shillitoe and Atkins attended the opening of the new Stonewater site.</p>		
12.	<p>Correspondence Footpaths Report from Brian Smith was received with thanks.</p>		
13.	<p>Meetings & Training Events 17th October – Service of Blessing LI School 1.30pm (SS & RJ) 18th October – CiLCA Networking Morning LB & HS 19th October – Playground Inspection and Management Course. Stuart Kurle and Liz Bonney to attend. 10th November – Planning for the elections course HS</p>	No Action	
14.	<p>Any Other Business Rural Crime Initiative A423 – area tidy on going costs Parish Council Office Refurb quotes.</p>		
15.	Date of Next Meeting – 7th November 2018		

Closed 9.10pm