

Minutes

Name of Meeting	Ordinary Long Itchington Parish Council Meeting
Date, Time and Venue	Wednesday 5th September 2018 at 7.30pm in Long Itchington Community Centre
Meeting Chair	Cllr Barbara Atkins (Chairman - BA)
Minute Taker	Mrs Elizabeth Bonney (Clerk - LB)
Attendees	Cllr Ian Briggs (IB), Cllr Linda Clark (LC), Cllr Richard Jackson (RJ), Cllr Jon Venn (JV), Cllr Louis Adam (LA), Cllr Dave Riches (DR)
Apologies	Cllr Sally Shillitoe, Cllr Anne Fessi, Cllr Bob Stevens

Public Forum:

No Comments

Agenda Number	Minute	Action	Date for Completion
1.	Apologies Cllr Sally Shillitoe, Cllr Anne Fessi, Cllr Bob Stevens	No Action	
2.	Declarations of Interests There were no declarations.	No Action	
3.	Minutes of previous Parish Council Meeting The minutes dated 4th July 2018 were signed as a true and accurate account of the meeting. Wasn't there an alteration from Ian?	No Action	
4.	<p>Actions from previous meeting minutes</p> <p>a. Green End Toilet Refurbishment Invitation to tender letters have been sent to five companies with a full specification. All bids to be submitted by 30th July. These are currently being collated and reviewed.</p> <p>b. Sewage & Flooding problems Rep from Severn Trent has confirmed the storm drain to foul drain conversion has been completed. A discussion ensued as it would appear that the problem foul water and sewage problem has not been fully resolved. LIPC will continue to pursue, and link in with the National Flood Team.</p> <p>c. Street Lighting The agreed five street lights on Church Rd and Leamington Rd will be fitted by E.ON by the end of September. IB will photograph, where possible any lights which are not working, and report to clerk.</p> <p>d. Traffic Surveys & Analysis Agreed to commission the traffic survey.</p> <p>e. Marton Rd Car Park Still awaiting additional quotes and considering the options for doing it ourselves.</p> <p>f. Tree Bole To find a buyer by the next meeting, it's unsuitable for the use of bench making and other exterior furniture.</p>	<p>On Going</p> <p>On Going</p> <p>IB</p> <p>HS & RJ</p> <p>On going</p> <p>IB</p>	<p>30/09/2018</p> <p>30/09/2018</p> <p>03/10/2018</p>
5.	County & District Councillors' Reports Dallas Burston –2016 application - 700 houses submitting an environmental impact survey.		

	Rural Broadband Initiative - £350 grant per property available from SDC for 4G broadband Elizabeth House 20 th September 2018.		
Requiring a Decision			
6.	Police and Crime Public meeting with the Police in August was well attended. 14 members of the public have offered to set up and join the Neighbourhood Watch Scheme. First meeting will take place on Tuesday 25 th September at 7pm.	No Action	
7.	Casual Vacancy After a period of notice, SDC did not receive any requests for an official election. Residents are encouraged to approach a member of the Parish Council or the Clerk if they would like to fill the casual vacancy by co-option.	No action	
8.	Standing Orders After a review of the document, it was agreed to amend the latest revision further by including a few changes suggested by JV. To be reviewed again at the next meeting.	JV	03/10/2018
9.	Code of Conduct Proposed BA and seconded IB it was agreed to adopt SDC Code of Conduct.	No Action	
10.	Parish Office It was agreed after a discussion to redecorate the Parish Office around the same time that the works to the Community Centre take place. Quotations are being obtained.	Clerks	
11a.	Finance IB proposed to accept the payments list for August & September this was seconded by RJ and carried unanimously.	No Action	
11b.	A financial report was prepared for this meeting due to time constraints. It was agreed that reports will only be prepared every quarter.	No Action	
11c.	It was agreed that the budget for the LIPC grant scheme would be set when we knew how many applicants there were. The scheme will be advertised locally with a closing date of Friday 26 th October.	No Action	
Reports for Information			
12.	Committee Reports DOCUMENTS <ol style="list-style-type: none"> Communications: New website provider has been agreed, and initial payment made. Community Centre: Quotes being obtained for redecoration, new flooring and blinds. Next meeting 26th September at 6.30pm. Emergency Planning: Cllr Adam will be replacing Cllr Reeve on the committee. Neighbourhood Planning Group: Event August 12 looking at valued landscapes was successful. Gallery of photographs will be uploaded to the website with an opportunity for people to comment. Next meeting Tuesday 11th September in Green Man 		

	<p>e. Open Spaces – Minutes were received of the meeting on 3rd September. The village tidy up day will be arranged for possibly springtime. Playgrounds will be discussed at the next meeting on 19th September.</p> <p>f. LILAC: An AGM will take place in 2019.</p> <p>g. Planning – five applications have been considered since the last public meeting and commented upon. LIPC continue to liaise with SDC Enforcement regarding the land at the back of Willow Grove and the fencing which has been erected around the Buck and Bell.</p> <p>h. HR – The next H&S meeting will take place week commencing 10th September 2018.</p> <p>i. War Memorial: Construction of the War Memorial will begin see JV's notes</p> <p>j. HS2- a meeting attended by members the LIPC HS2 committee took place on 7th August. Minutes available.</p> <p>k. Housing – Spinney Fields, lack of broadband, no street lights working and poor toilet pressure. Meeting to be convened with DWH.</p> <p>l. Communications with other Parishes – discussion regarding the links we could cultivate with other parish councils.</p> <p>m. Open Gardens Event possible 15th/16th June 2019</p>	BA	30/09/2018
13.	<p>Correspondence Mr Barnes – letter to explain why a gate was erected on his land</p>		
14.	<p>Meetings & Training Events 8th October – Chainsaw and Tree Management Course – Stuart Kurle 18th October – CiLCA Networking Morning LB & HS 19th October – Playground Inspection and Management Course. Stuart Kurle and Liz Bonney to attend. 10th November – Planning for the elections course HS</p>	No Action	
15.	<p>Any Other Business Zebra Crossing on Southam Rd</p>		
16.	Date of Next Meeting – 3rd October 2018		

Closed 9.02pm