

Minutes

Name of Meeting	Ordinary Long Itchington Parish Council Meeting
Date, Time and Venue	Wednesday 7th November 2018 at 7.30pm in Long Itchington Community Centre
Meeting Chair	Cllr Jon Venn (Vice-Chair)
Minute Taker	Mrs Helen Stewart (Clerk)
Attendees	Cllr Ian Briggs (IB), Cllr Richard Jackson (RJ), Cllr Louis Adam (LA), Cllr Bob Stevens (BS), Cllr Sally Shillitoe (SS) and Cllr Alex Smith (AS)
Apologies	Cllr Barbara Atkins (BA), Cllr Linda Clark (LC), Cllr Dave Riches (DR), Cllr Anne Fessi (AF), Liz Bonney (LB)

Public Forum:

Dave Berry – Thanks for support for WARMLI

Martin Newman – S106 money expenditure

- Minutes on website

Agenda Number	Minute	Action	Date for Completion
1.	Apologies Cllr Barbara Atkins (BA), Cllr Dave Riches (DR), Cllr Linda Clark (LC), Liz Bonney (LB) & Cllr Anne Fessi (AF)	No Action	
2.	Declarations of Interests There were no declarations.	No Action	
3.	Minutes of previous Parish Council Meeting The minutes dated 3rd October 2018 were signed as a true and accurate account of the meeting.	No Action	
4.	Actions from previous meeting minutes a. Green End Toilets and Playground at Green End LIPC now has approval from building control, but still requires an asbestos survey. The new spec will be prepared and sent out for tender. Detailed quotations for the upgrade of the playground equipment at Green End have been considered by the Open Spaces Committee and based on its recommendation LIPC have awarded the contract to Wickstead. b. Christmas Tree As in previous years, Wendy Charles has arranged a road closure order for the centre on the evening of the 1st December for the Christmas Tree Festival. Rosie Reeves will provide a tree for the village to decorate and enjoy.	RJ No Action	On Going
5.	County Councillors Grant – Awarded to LIPC Cllr Briggs informed the assembly that a tidy up and enhancement of the land to west of A423 will be funded by the WCC County Councillors Grant Scheme 2018.	No Action	
6.	County & District Councillors' Reports See report		
Requiring a Decision			
7a.	Police and Crime LIPC unanimously agreed to sign up the Rural Crime Initiative hosted by Warwickshire Police. The scheme involves the property marking of the personal effectives.		
7b.	Police and Crime		

	It was agreed that Cllr Alex Smith will be the nominated liaison person with the Neighbourhood Watch Group. Martin Newman gave an overview of the recent meetings of the NWG. Currently focusing on its structure and seeking further volunteers to act as Community Contacts, so each street can be represented. There are two more public meetings planned 19 th November (Community Centre) and 26 th November in the Green Man. Requested a tab on the website dedicated to NWG. CCTV is an agenda item that the NWG are considering the pro and cons off in more detail. The group now have a terms of reference document.		
8.	Future Meetings After a discussion it was agreed to hold a Parish Council training session meeting in December this year but not meet in public. It was also agreed to alter the date of the usual monthly meeting to Monday 7th January 2019.	No Action	
9.	Parish Office Refurbishment Cllr Shillitoe collated a several quotations for decorating and reflooring the Parish Office, where were anonymised in the interests of equality. Contractors were agreed for both jobs and SS will liaise with the Clerks to get the work completed at a convenient time.	SS	01/03/2019
10.	LIPC Community Grant Scheme Eight grant applications were received from eight different community organisations, and all were awarded a sum of money. This was agreed unanimously following a proposal from Cllr Shillitoe and seconded by Cllr Briggs. It was discussed that a more robust policy is required for next year	HS	07/01/2019
11.	Grass Cutting It was agreed that that Michael Mann should be awarded the grass cutting contract for the following three years.	No Action	
12a.	Finance IB proposed to accept the payments list for November this was seconded by RJ and carried unanimously.	No Action	
12b.	It was agreed that all payments required for December would be delegated to the Clerk and RFO.	No Action	
12c.	A finance report was received and considered.		
Reports for Information			
13.	Committee Reports DOCUMENTS a. Communications: New website continues to be developed. b. Community Centre: There is a requirement to produce a Safeguarding Statement which will be discussed at the next CCMC. c. Emergency Planning: Three flood lights have been purchased for emergency situations. Quotes for the doors to the pump are still being collated. d. Neighbourhood Plan Group: Last meeting held in public on 23 rd October 2018. Next meeting to be set with Neil Pearce the appointed Planning Consulted	No Action No Action No Action	

	<ul style="list-style-type: none"> e. Open Spaces – Meeting took place in October. Meeting with Mark Banning, WCC regarding feed systems and drainage to the pond. f. LILAC: An AGM will take place in 2019. g. Planning – HS2 power supply to consider. h. HR – Nothing to report. i. War Memorial: The ceremony to dedicate the War Memorial took place on 27th October. j. HS2- Notes received from the Southam Liaison meeting – HS to circulate. k. Housing – No updates 		
14.	Correspondence WCC - Proposed Stagecoach Bus Timetable changes		
15.	Meetings & Training Events 10th November – Planning for the elections course HS 12 th November – Cemex meeting	No Action	
16.	Any Other Business Pavilion refurbishment (February agenda)		
17.	Date of Next Meeting – 7th January 2019		

Closed 9.20pm