

AGENDA

Name of Meeting	Ordinary Long Itchington Parish Council Meeting
Date, Time, and Venue	Wednesday 22 nd November 2023 at 7:30pm in Long Itchington Community Centre
Meeting Chair	Cllr Barbara Atkins (Chairman)
Minute Taker	Mrs Elizabeth Bonney (Clerk)
Summons	Cllr Jon Venn, Cllr Ian Briggs, Cllr Linda Clark, Cllr Richard Jackson, Cllr Sally Shillitoe, Cllr Louis Adam, Cllr Richard Perkin and Cllr Mark Dalton

Notice: Photography, reporting, filming, or transmitting proceedings may occur, therefore all persons participating in the meeting should be aware recording, reporting and filming may take place.

Agenda Number	Item
1.	Apologies To receive apologies from those summoned to the meeting.
2.	Declarations of Interests Councillors to declare any prejudicial and personal interests in any of the items on the agenda.
3.	Minutes of previous Parish Council Meetings DOCUMENT To sign and approve the minutes of the Annual Meeting of Long Itchington Parish Council on Wednesday 25 th October 2023.
4.	Public Democratic Forum -An opportunity for members of the public in attendance to comment on any business which has been raised in previous meetings or raise for future consideration at the discretion of the Chair. Members of the public may not take part in any other part of the Parish Council meeting but are invited to remain as observers. Members of the public who are unable to join the meeting are invited to email their comments to parishcouncil@longitchington.com in advance of the meeting.
5.	County and district Councillors Report An opportunity for the Councillor from Warwickshire County Council and Stratford District Council to share information from their jurisdictions with a written report in advance.
6.	Scheme of Delegations To note any decisions taken the Clerks in between meetings under the delegated powers.
7.	Planning: <ol style="list-style-type: none"> a. Fir Tree Farm update b. 23/02972/FUL 04/12/2023, 21 Green End Long Itchington Warwickshire CV47 9PJ. Alterations and extensions for accessibility reasons
8.	Finance DOCUMENT <ol style="list-style-type: none"> a. To ratify the payments for November 2023. b. Parish Grant Programme: The Wednesday Club c. Budget preparations and meeting arrangements d. Outstanding Projects – Report sent in advance. e. Shared use areas, asbestos removal cost.
9.	Annual Village Forum – 27th January Planning, arrangements and publicity
10.	Meetings/ Training attended: <ol style="list-style-type: none"> a. Planning meeting 6th November b. HS2 Drop-in session 14th November c. Football Meeting 16th November – Review terms and conditions.
11.	Reports: To receive reports from the following groups or projects- <ol style="list-style-type: none"> a. Community Centre – b. Open Spaces Working Group – Including sapling donation. c. Planning Committee – d. Finance Working Group – e. Emergency Planning Response Team – Including Survey Quote for the Willow Grove area flooding f. Communications Working Group – g. HR Committee – h. Sustainability Working Group – i. Events Committee – Christmas Arrangements including publicity
12.	Correspondence: To discuss and respond to any correspondence received including but not exclusive to:
13.	Any other business/ Items for future Agendas
14.	Date of Next Meeting: Wednesday 6 th December 2023 for budget setting. 24 th January 2023 P.C meeting

Date of Notice, Thursday 16th November 2023, signed by Parish Clerk, *E Bonney*