

Minutes

Name of Meeting	Ordinary Long Itchington Parish Council Meeting
Date, Time, and Venue	Wednesday 28 th February 2024 at 7:30pm in Long Itchington Community Centre
Meeting Chair	Cllr Barbara Atkins (Chairman)
Minute Taker	Mrs Sally Shillitoe (Cllr)
Attendees	Cllr Jon Venn, Cllr Richard Jackson, Cllr Richard Perkin, Cllr Mark Dalton, Cllr Ian Briggs, Cllr Linda Clark and Cllr Louis Adam
Apologies	Mrs Elizabeth Bonney

Public Forum: None

Agenda Number	Minutes	Action	Date for Completion
1.	Apologies Mrs Elizabeth Bonney		
2.	Declarations of Interests IB – wife school governor LA – wife employee of PC (CC caretaker).		
3	Minutes of previous Parish Council Meetings To sign and approve the minutes of the Ordinary Meeting of Long Itchington Parish Council on Wednesday 24 th January 2024. Minutes agreed. Proposed: LC. Seconded : RP. All in favour.	EB/BA	
4.	Public Democratic Forum - An opportunity for members of the public in attendance to comment on any business which has been raised in previous meetings or raise for future consideration at the discretion of the Chair. Members of the public may not take part in any other part of the Parish Council meeting but are invited to remain as observers. Members of the public who are unable to join the meeting are invited to email their comments to parishcouncil@longitchington.com in advance of the meeting.		
5.	County and District Councillors' Reports Chris Kettle – written report to follow. Updates given on Budget, SEND issues, Flooding, Potholes, Harbury Lane junction, CC discretionary fund for roads/signage, HS2 Funding available, Ragwort issues HS2 at Bascote Louis Adam – updates given on Budget, Fir Tree Farm, Polling Stations		
6.	Scheme of Delegations To note any decisions taken the Clerks in between meetings under the delegated powers. – Sand ordered.		
7.	Planning: HS2OCW/00045/24 HS2 tunnel- Structural works comprising 10 wooden poles to accommodate bird nesting structures and hibernation bat boxes: Council Agreed - No objection – JV to update on Planning Portal	Action JV	
8	Finance To ratify the payments for February 2024. £12,811.43 total payments approved. This figure includes additional figures for Storm Geomatics (survey), MCI Electrical (repairs to Toilets and Pavilion Proposed: IB. Seconded: MD. All in favour		

9	Anti-Social and criminal update Police have informed us that they intend to request the culprits to pay for the repairs. BA to contact Police to find out progress and give them costs. Once the matter settled, residents to be informed of outcome.	Action BA	
10.	Street Lighting update. EB working on eliminating discrepancies between PC, E-On and National Grid records. WCC have given us figure for taking over key roads. BA to clarify these figures and what they actually mean. It was agreed to use funds left over at the end of the financial year to start replacement programme.	Action BA	
11.	Placement of village sign: SDC Planning Dept has a draft planning application – it is edging forward. Proposed placement is at site of felled oak tree. IB to pursue.	Action IB	
12.	Flooding – Aftermath and additional protection Willow Grove – Residents increasingly concerned. Storm Geomatics have submitted their very technical report. WCC will “translate” this into layman’s language for us. It recommends consulting a drainage engineer. We need a dialogue with the landowner. Proposal to buy an additional pump primarily for Willow Grove agreed in principle and delegated to Emergency Response Group to pursue (including sourcing funding for this)	Action JV/Emergency Response Group/BA	
13.	Netball Update Drawings will be provided by a contractor		
14.	Thorn Way Field, additional bin It was agreed to ask for this.	Action EB	
15.	Bus Shelter Project: It was agreed that MD would instruct Jez Case to do the work. We will need to liaise with the bus companies and consider moving the bus stop while the work is carried out. MD to pursue.	Action MD	
16.	Policies: Updated Protocol on The Seath of a Senior Royal/ Political figure adopted.		
17.	External meetings/ Training attended: 1) IB had attended the Fire Service Review. IB recommended a positive response suggesting that they are doing the best they can given the circumstances. Our response to be communicated to the residents 2) JV will be attending a telephone meeting with the judge for the Land Drainage Tribunal on 14 th March, relating to issues for a resident of Green End		
18.	Reports: To receive reports from the following groups or projects- a. Community Centre – SS has instructed Paul Bishop to complete the external work (patio and fence.) New blinds to be fitted on Monday 4 th March. Meeting with school and DMAT was very positive. New project manager is very efficient – work is now under permitted development and will not start until May half term. £18 daily rate agreed plus the construction of a cupboard in the alcove. Pam Kallender is retiring as a caretaker on 29 th February. She will be missed.	Action SS and CCMC	

	<p>Advertisements for a replacement (s) have been posted but there have been no applicants as yet.</p> <p>b. Open Spaces – RJ submitted a report. All positive, including replacement of decking at the pond by Richard Formosa.</p> <p>c. Planning – no meetings held</p> <p>d. Finance – no meetings held</p> <p>e. Emergency Response – meeting tba to discuss additional flood pump</p> <p>f. Communications – RP updated on progress with notice boards, signage for Parish office and Community Centre and Welcome Packs</p> <p>g. HR – meeting scheduled to discuss workload of clerk postponed until she is recovered.</p> <p>h. Events – D-day celebrations. RP is gauging interest in these but currently feedback from residents is we should look forward not back.</p>	<p>RJ</p> <p>JV and ERG</p> <p>RP</p> <p>BA and JV</p> <p>RP</p>	
19.	<p>Correspondence</p> <p>1) Resident of Willow Grove copied us into her correspondence with the Flood management Team</p> <p>2) SDC responded to our concerns about the lack of a polling station in Church Road. We will be pushing for an alternative venue if they are not going to use the Church.</p> <p>3) Local police met with the landlord of the Buck and Bell following complaints about inappropriate parking.</p> <p>4) Email from resident outlining issues with overhanging foliage and inappropriate parking – BA has replied.</p> <p>5) Brian Smith has completed a draft response on our behalf in response to the Footpath Consultation.</p>		
20.	<p>Any other business/ Items for future Agendas.</p> <p>None</p>		
21.	<p>Date of Next Meeting: Wednesday 27th March 2024 Ordinary P.C meeting</p>		
22.	<p>Closed Section of meeting:</p>		
23.	<p>Meeting closed 21.10</p>		