

Minutes

Name of Meeting	Ordinary Long Itchington Parish Council Meeting
Date, Time, and Venue	Monday 17 th June 2024 at 7:30pm in Long Itchington Community Centre
Meeting Chair	Cllr Barbara Atkins (Chairman)
Minute Taker	Mrs Elizabeth Bonney (Clerk)
Attendees	Cllr Jon Venn, Cllr Ian Briggs, Cllr Linda Clark, Cllr Richard Jackson, Cllr Louis Adam, Cllr Richard Perkin, Cllr Sally Shillitoe and Cllr Mark Dalton
Apologies	Cllr Linda Clark, Cllr Jon Venn, Cllr Louis Adam, Cllr Richard Perkin, Cllr Kettle

Public Forum: None

Agenda Number	Minutes	Action	Date for Completion
1.	Apologies Cllr Linda Clark, Cllr Jon Venn, Cllr Louis Adam, Cllr Richard Perkin, Cllr Kettle.		
2.	Declarations of Interests Councillors to declare any prejudicial and personal interests in any of the items on the agenda. IB, wife is governor of Academy school.		
3	Minutes of previous Parish Council Meetings To sign and approve the minutes of the Annual meeting of Long Itchington Parish Council on Monday 20 th May 2024, agreed as a true record and signed by Cllr Atkins.		
4.	Public Democratic Forum - None Present		
5.	County and district Councillors Report An opportunity for the Councillor from Warwickshire County Council and Stratford District Council to share information from their jurisdictions with a written report in advance – Report received by Cllr Kettle.		
6.	Scheme of Delegations - To note any decisions taken the Clerks in between meetings under the delegated powers. None		
7.	Planning: <ul style="list-style-type: none"> a. 24/01167/FUL Comments Due: 27/06/2024 54 Stockton Road Long Itchington Warwickshire CV47 9QP Installation of dropped kerb and crossing – Support b. 24/01322/TREE Comments Due:28/06/2024 Gordons Barn Church Road Long Itchington Southam CV47 9PW Refer to previous application Ref: PP-12127394 submitted on 28 April 2023, received 2 May 2023: G1 (T1 - T5) - grey poplar - Removal. All work was carried out under the above previous application. Due to unforeseen complications it is my suspicion that the removal of the trees in the previous application has shocked the remaining trees which have now all died. We request permission to remove the remaining dead trees which are 5 in total. T1-T5 - Grey Poplar trees - total removal – Support- with recommendation that trees are replaced, see Tom's note. c. 24/01335/COUNTY Long Itchington Parish Council Reference, Comments Due 19/06/2024. Extraction of limestone and clay as extension to Southam Quarry, screening and storage of material for offsite transportation to Rugby Cement Works, creation of new haulage route from extension area to processing area, and associated landscaping, screening and restoration works. – No representation. 		
8	Finance:		

	<ul style="list-style-type: none"> a. To ratify the payments for June 2024, SS proposed, IB seconded and all agreed. b. Feedback from Internal Audit – Positive report, confidential issues discussed and changes to procedures agreed. c. To agree the annual governance statements. All approved and signed by RFO and Chair. d. To approve the end of year finances for 2023/2024 All approved and signed by RFO and Chair. 		
9	Second polling station – a second polling station has been chosen, it will be confirmed by SDC in due course.		
10.	Fir Tree Farm – Appeal Hearing takes place at SDC on 16/17 July. BA/JV intend to attend. P.C submission has been, submitted to PINS. Residents' responses have been sent off.		
11.	Village Sign – IB and EB to put planning application together on Wednesday. It was suggested that an article go in the newsletter asking for ideas for design.	IB/EB/BA	
12.	Footpaths Update, including <ul style="list-style-type: none"> a. Warden – No update to advert, readvertise in newsletter. b. Potential path Southam to Marton – Ask LA to talk to chair of Marton. 	BA LA	
13.	Flooding issues: <ul style="list-style-type: none"> a. Green End, Drainage Tribunal update – Plan to fix the drain in progress. b. Willow Grove – Survey and updates. Landowner has agreed to let flood team onto the land to sort drains. 	BA/EB	
14.	External meetings/ Training attended: Meeting with resident in Green End – BA, resident wished to discuss flooding issues affecting his home. Resident has mapping to show various culvert. IB to review maps. Netball meeting – BA updated the P.C on the meeting. Team forming a Build committee.	IB BA	
15.	Reports: To receive reports from the following groups or projects- <ul style="list-style-type: none"> a. Community Centre – SS updated on the recent meetings. Discussion around the DMAT lease issues. b. Open Spaces Working Group – WWT meeting arranged looking at pond quality. c. Planning Committee – As above d. Finance Working Group – Audit, New electricity contract approved. e. Emergency Planning Response Team – Arrange a meeting September. f. Communications Working Group – No meeting g. HR Committee – No meeting h. Events Liaison Group – Event went well, they would like to return next year. 	RJ/EB	
16.	Correspondence: To discuss and respond to any correspondence received including but not exclusive to: Resident in Green End concerned with pub parking issues. Safety issue, discuss with WCC what measures are available. Planning – Contact from resident at Greystones for pre-planning advice. Parish Council can discuss but formal pre-planning advice is from SDC.		
17.	Any other business/ Items for future Agendas		
18.	Date of Next Meeting: Monday 15 th July 2024 Ordinary P.C meeting 7pm.		

Meeting closed: 9:07pm